



बामर लॉरी एण्ड कं. लिमिटेड
(भारत सरकार का एक प्रतिष्ठान)
Balmer Lawrie & Co. Ltd.
(A Government of India Enterprise)

Balmer Lawrie & Co Limited
Logistics Services – Bangalore

TENDER

FOR

**Renovation of Office measuring about 256 Sq. Feet at Cargo Village
Kempegowda International Airport, Bengaluru Pincode 560300**

TENDER NO : BL/BLR/REN/2021-22/012

TENDER DATE and TIME : 23/07/2021, 04.30 PM

TENDER DUE DATE and TIME : 04/08/2021, 04:00 PM

TENDER OPENING DATE and TIME : 04/08/2021, 04:30 PM

NOTICE INVITING TENDER

Renovation of Floor Tiles, Painting & Other Ancillary Electrical Works of Balmer Lawrie and Co. Ltd at Unit-151 Cargo Village, Kempegowda International Airport, Bengaluru pin code 560300

Tender No	BL/BLR/REN/2021-22/012
Tender Date and Time	23/07/2021, 04.30PM
Tender Due Date and Time	04/08/2021, 04:00 PM
Tender Opening Date and Time	04/08/2021, 04:30 PM

Balmer Lawrie & Co. Ltd. (BL) is a Mini-Ratna-I Public Sector Enterprise, under the Ministry of Petroleum & Natural Gas, Government of India. Along with its five Joint Ventures in India and abroad, it is a much-respected transnational diversified conglomerate with presence in both manufacturing and service sectors. Balmer Lawrie is a market leader in Steel Barrels, Industrial Greases & Specialty Lubricants, Corporate Travel and Logistics Services.

1.0 Tenders are invited from **Enlisted/Registered Vendors/ Non -registered Vendor having experience in similar works** for above mentioned tender.

1.2 **SCOPE OF WORK**

The scope of work under this tender consists of renovation work of office building providing all materials, equipment, labour, transport, tools and tackles, required services etc. along with all enabling work for civil works as defined in, schedule of work as under and elsewhere in this tender. Only Water and power required for the work will be provided by BL.

1.3 **COMPLETION PERIOD**

Time is the essence of the order. The time schedule for completion according to the contract/ order shall be **2 weeks** from the date of placement of order/ LOI whichever is earlier

1.4 **MANDATORY CRITERIA**

- a. Bidder should have executed similar kind of work in past. Work Order / Completion Certificate from client shall be furnished.
- b. Bidder to have valid GST, PAN, PF registration, IT Return for last three years, Udayam Adhar registration
- c. Bidder to engage all local resource and indigenous materials

Copy of work orders and completion certificates from the owner or from their consultant should be enclosed as supportive documents. Order copy issued by the owner to the consultant shall also be furnished if the completion certificate is issued by the consultant on behalf of the owner.

- d. **Site Visit:** The bidder should submit the offer only after visiting our site for understanding the technical requirement clearly as per site condition. Site visit form (enclosed as Annexure-3) duly signed by both Bidder's representative and BL representative on visit should be submitted.

1.5 **SUBMISSION OF TENDER DOCUMENTS**

The tender dully filled, signed and stamped along with all relevant qualifying documents shall be submitted in a sealed envelop clearly mentioning title of tender at our office premises. The address of the office mentioned below –

Mr. Arpan Choudhury
Senior Branch Manager –Logistics
Balmer Lawrie & Co. Limited
342 Konena Agrahara,HAL Post
Old Airport Exit Road,
Bangalore - 560017

For any Technical clarifications / queries Tenderers are requested to Contact Mr.Babu Parthiban – Assistant Manager (HR), Mobile No.7299005294 and mail id babu.p@balmerlawrie.com

For **Balmer Lawrie & Co Ltd**

Arpan Choudhury
Senior Branch Manager (Logistics)

CONDITIONS OF CONTRACT

2.0 GENERAL

The intending tenderers shall be deemed to have visited the site and familiarized themselves thoroughly with the site conditions before submitting the tender. Non-familiarity with the site conditions will not be considered reason either for extra claims or for not carrying out the work in strict conformity with the specifications. Mr.Babu Parthiban, Mobile no.7299005294 may be contacted during office hours (Monday to Saturday 9.30AM to 6.30PM) to organize the site visit.

2.1 TAXES & DUTIES

All Goods and Service Taxes as applicable shall be paid extra. Bidder to mention HSN / SAC code.

2.2 NON-CONFORMANCE

Tenders not conforming to the all above mentioned requirements are liable to be rejected.

2.3 VALIDITY OF OFFER

Tendered shall keep their offer valid for a period of 30 days from the date of opening of bid.

2.4 RATES AND OTHER ENTRIES

- (a) The tenderer should quote for all items in the Schedule of Rates.
- (b) The rates should be quoted in the same units as mentioned in the tender schedule of quantities.
- (d) Every page of the tender document including annexure / enclosures shall be stamped and signed by the tenderer or his authorized representative thereby indicating that each and every page has been read and the points noted.

2.5 RIGHT TO ACCEPT OR REJECT TENDER

- a. M/s Balmer Lawrie & Co Ltd reserves the right to accept or reject any or every tender without assigning any reason whatsoever / or to negotiate with the tenderer in the manner it considers suitable. In the event of receipt of lowest price from more than one (1) bidder, fresh price bids shall be invited from the lowest bidders only to determine final lowest bidder for placement of order.
- b. Bids of any tenderer may be rejected if a conflict of interest between the bidder and Company (Balmer Lawrie) is detected at any stage.
- d. **Tender if submitted through e-mail or fax shall be summarily rejected.**

2.6 Safety Rules

All the safety rules laid down by Balmer Lawrie, needs to be adhered at your own cost. This will mainly include all kinds of applicable personal protective equipment & complied tools. In case of violating any safety rules or in case of performing any unsafe acts during the execution of the job shall be stopped and the same may be undertaken by other vendor/s at your cost and risks. The detailed safety rules are as follows –

- a) Safety helmets and shoes are mandatory during the entire work for all workers and site supervisors
- b) Safety harness with full body harness for work above 6 feet of height
- c) All portable electrical tools need to be plastic body and double body insulation. No temporary joints in electrical cables are allowed. Proper plug sockets to be used while drawing power from source.
- d) While scrapping old paints, chipping out of plaster nose masks, safety goggles are must to be used

2.7 Testing & Inspection

The material, design and workmanship shall satisfy the relevant Indian & international Standards, the job specifications contained herein and codes referred to. Where the job specifications stipulate requirements in addition to those contained in the standard codes and specifications, these additional requirements shall also be satisfied. In the absence of any standards/specifications / code(s) of practice for any part of the work covered in this tender, the instructions/directions of Company Official will be binding on the contractor.

2.8 Performance Guarantee

The supplier shall guarantee the work done and any fittings designed, manufactured, supplied, erected and tested by him against defective materials, poor workmanship, improper design, operation inadequacies & problems and failure from normal usage, for a period of 12 (twelve) calendar months after final acceptance of the work by the Owner. In case of detection of any defect, the contractor shall remain liable to get the same repaired / replaced free of cost.

2.9 Delay Penalty

Time is the essence of the order. The time schedule for completion according to the contract/order shall be **15 (Fifteen) days** from the date of placement of order/LOI whichever is earlier. In case of failing on completion of the job within time, a sum equivalent to 0.5% of certified bill value for each week shall be deducted which is subjected to 5% maximum.

2.10 Terms of Payment

No mobilization advance shall be paid to the contractor.

100% of the bill value will be payable by the Owner after submission of Bill accompanied by the relevant documents duly certified by Company Official after 20 days from the date of submission of the bill.

For extra items, rates shall be derived from similar item rates included in the schedule of work. Where there is no such similar item available in the schedule, rate shall be analyzed as follows:

Rate for extra item = Cost of material (a) + cost of labour inclusive of all necessary tools, tackles, equipment, machinery and consumable (b) required to carry out the work + 10% of (a+b) towards profit and overhead + taxes, duties etc.

FORM OF TENDER
[TO BE FILLED IN BY THE TENDERER]
BL/BLR/REN/2021-22/012 dated 23/07/2021
DUE ON 04/08/2021, 04:00 PM

Date – 23/07/2021

To,
Senior Branch Manager
Balmer Lawrie & Co. Ltd.
342, Konena Agrahara,
Old Airport Exit Road,
HAL Post, Murugeshpalaya,
Bengaluru 560017

Dear Sir,

Sub. - **Renovation of Floor Tiles, Painting & Other Ancillary Electrical Works of Balmer Lawrie and Co. Ltd at Unit-151 Cargo Village, Kempegowda International Airport, Bengaluru pin code 560300**

Having examined the subject Tender Documents consisting of Notice Inviting Tender, Conditions of Contract, Technical Specification, Price Schedule and having understood the provisions of the said Tender Document and having thoroughly studied the requirements of Balmer Lawrie & Co. Ltd. to the work tendered for in connection with the above subject job. I/We hereby submit our tender offer for the performance of proposed work in accordance with the terms and conditions as mentioned in the Tender Document at the rate[s] quoted by me/us in the accompanying price schedule based on the Schedule of Works included within the Tender document.

If the work or any part thereof is awarded to me/us, I/We undertake to perform the work in accordance with the Tender Document and accept the terms and conditions of the Tender as will be laid down therein failing which Balmer Lawrie & Co. Ltd. Shall be at liberty, without further reference to me / us and without prejudice to any of its rights or remedies, to terminate the agreement and / or to forfeit the earnest money deposited in terms thereof.

Thanking you,

Yours faithfully,

[Name & Address of Firm):- _____

Contact No. :- _____

Contact Person _____

With Designation: - _____

Notes:

1. Details of the items under this Schedule shall be read in conjunction with the corresponding Specifications and other Tender Documents.
2. The work shall be carried out as per approved / agreed drawings, Specifications and the description of the items in this Schedule and/or Company instructions.
3. Items of work provided in this Schedule but not covered in the Specifications shall be executed strictly as per instructions of the Company Official.
4. Unless specifically mentioned otherwise in the Contract, the Tenderer shall quote for the finished items and shall provide for the complete cost towards power, fuel, tools, tackles, equipment, Constructional Plant, Temporary Work, labour, materials, levies, taxes, transport, layout, repairs, rectification, maintenance till handing over, supervisions, approach and scaffoldings, revenue expenses, contingencies, overheads, profits and all incidental items not specifically mentioned but reasonably implied and necessary to complete the work according to the contract.
5. The Quantities of the various items mentioned in the Schedule of Items are approximate and may vary up to any extent or be deleted altogether, **but should not exceed 15% of the BOQ.** The Contractor, in his own interest, should get an indication of the probable extent of the work to be executed under any particular item in this Schedule before undertaking any preliminary and enabling work or purchasing bought out components related to the work.
6. Competent Authorities decision shall be final and binding on the Contractor regarding clarification of items in this Schedule with respect to the other sections of the Contract.
7. For extra items, rates shall be derived from similar item rates included in the schedule of work. Where there is no such similar item available in the schedule, rate shall be analyzed as follows:

Rate for extra item = Cost of material (a) + cost of labour inclusive of all necessary tools, tackles, equipment, machinery and consumable (b) required to carry out the work + 10% of (a+b) towards profit and overhead + taxes, duties etc. as applicable.
8. Order will be placed on L1 vendor only
9. This is not a split able tender
10. No rate escalation will be considered

BL/BLR/REN/2021-22/012
DUE ON 04/08/2021, 04:00 PM

Renovation of Office measuring about 256 Sq.Feet at Cargo Village Kempegowda International Airport,
Bengaluru pin code 560300

Bidder is requested to provide all the data in the table below, as applicable:

1.	Supplier Name	
2.	House No with address 1	
3.	Address 2	
4.	City	
5.	Postal code	
6.	State	
7.	Tel No	
8.	Mob No	
9.	Fax	
10.	Email	
11.	Industry Type*	Domestic / service Bidder / MSME* / SSI* / trader / others (specify it)
12.	Contact Person	
13.	PAN *	
14.	State code (as per GST)	
15.	GSTIN Registration number*	
16.	Proof of GSTIN Registration number per state (From GSTN website)*	
17.	Bidder's GSP name (GST Suvidha Provider's)	
18.	Particulars of Bank Account *	
(a)	Name of the Bank	
(b)	Name of the Branch	
€	Type of Bank Account (Current/Saving/Cash Credit etc)	
(d)	Account No.	
€	IFSC No.	

* - relevant registration/certificate copies & statutory documents as per GST requirements shall be submitted. Also cancelled/ copy of cheque for bank account verification need to be submitted by Bidders who have not done any transactions with BL in last 2 years.

BL/BLR/REN/2021-22/012
DUE ON 04/08/2021, 04:00 PM

Renovation of Office measuring about 256 Sq.Feet at Cargo Village Kempegowda International Airport,
Bengaluru pin code 560300

SITE VISIT FORM

Bidder :

Name of Bidder's Representative:

Designation of Bidder's Representative:

Contact No. of Bidder's Representative:

Date of site visited :

Bidder's declaration: Understood the site condition and requirement in line with the tender requirement.

Signature of Bidder's representative

Signature of BL representative

LIST OF APPROVED MAKE

SL NO.	MATERIAL	BRAND NAME
1	Cement	ACC. Ultratech. Lafarge, KCP
2	White Cement	Birla White, JK
3	Acrylic Emulsion Paint	ICI , Asian paint , Berger
4	Cement primer	Berger, ICI
5	Enamel Paint	ICI, Berger, Asian paint
6	Vitrified Floor Tiles	Nitco, Naveen, Asian, Euro, Jhonson, Kajaria
7	Wires	Nicco/Asean/ Polycab/Havells/Panasonic/Finolex
8	Switch/Receptacle:	Northwest / Havells / Clipsal/MK/Legrand, Anchor
9	Light Fittings	Philips / Bajaj/Havells/Panasonic/Wipro
10	MCB	L&T/ Schneider/Legrand/Siemens/ABB
11	Cat6 Cable	D-link/Fedus/Quantum/Ivoltaa
12	3 KVA Energy Meter (3 Phase)	Techno Meters/ Landis+Gyr Meters/HPL Meters
13	4 way Distribution Box	Indoasian/ Oriental/ Havells
14	Casing Patti for wiring	Modi's/Prex/Polymax

Besides the above makes, approved equivalent make can also be used. However, the contractor shall take prior approval from the concerned official of the Company before procurement of the same.

PRICE BID
SCHEDULE OF WORK
BL/BLR/REN/2021-22/012
DUE ON 04/08/2021, 04:00 PM

Sl No.	Description of Item	Brand	Qty	Unit	Rate (in Rs)	Amount (in Rs)
1. Flooring Job						
a	Chipping and leveling of cement floor area upto 2 inches deep and clearing the debris					
	Floor Tiles Laying (16'x16')					
b	Cement for tiles laying work	ACC. Ultratech. Lafarge, KCP	10	No's		
c	Msand for Muddy Mixture	-	5	Tons		
d	White Cement for Tiles finishing	Birla White, JK	2	KG		
e	Vetrified Tiles: Floor tiles mlticolour, Size: 60 * 60 In Cm	Nitco, Naveen, Asian, Euro, Jhonson, Kajaria	256	Sqft		
f	Labour Charges		Lump Sum			
2 Wall painting in all inner areas with Primer & Emulsion paint						
a	Cement Primer	Berger, ICI	5	Ltrs		
b	Acrylic Emulsion Paint(White colour)	ICI , Asian paint , Berger	5	Ltrs		
c	White wall putty		2	Kg		
d	Emulsion Paint Thinner		1	Ltrs		
e	Painting Labour Charges	-	Lump Sum			
3 Electrical works for Work Station and Internet Cable						
a	8-Model PVC Switch Box and plate for Work Station	Northwest / Havells / Clipsal/MK/Legrand/Anchor	9	No's		
b	5-Model PVC Switch Box and plate for UPS Point		1	No's		
c	2-Model PVC Switch Box and plate for Wall mounted fan		4	No's		
d	3-Model PVC Switch Box and plate plate for A.C Point		1	No's		
e	5 Amps Switches		40	No's		
f	5 Amps Sockets		21	No's		
g	16 Amps Switches		4	No's		
h	16 Amps Sockets		4	No's		
i	2.5sqmm Copper Wire (Red & Black)		Nicco/Asean/Polycab/Havells/Panasonic/Finolex	1	Coil	
j	1sqmm Copper Wire (Green)	1		Coil		
k	4sqmm Copper Wire (Red & Black)	30		Mtrs		
l	Cat6 Cable for Work Station	D-link/Fedus/Quantum/Ivoltaa	70	Mtrs		
m	Casing Patti for wiring.	Modi's/Pres/ Polymax	25	No's		
n	Electrician Labour charges (including Wiring and Fixing of Items)		Lump Sum			

PRICE BID
SCHEDULE OF WORK
BL/BLR/REN/2021-22/012
DUE ON 04/08/2021, 04:00 PM

Sl No.	Description of Item	Brand	Qty	Unit	Rate (in Rs)	Amount (in Rs)
4	Power Supply from busbar box to Office					
a	4 Core # 10sqmm Copper Flexible Cable	Nicco/Asean/Polycab/Havells/Panasonic/Finolex	10	Mtrs		
b	3 KVA Energy Meter (3 Phase)	Techno Meters/ Landis+Gyr Meters / HPL Meters	1	No's		
c	Energy Meter Box	-	1	No's		
d	4way Distribution Box	Indoasian/Oriental/Havells	1	No's		
e	1Pole/10A MCB	L&T/ Schneider/Legrand/Siemens/AB	3	No's		
f	1Pole/16A MCB	B	1	No's		
g	Electrician Labour charges (including Wiring and Fixing of Items)		Lump Sum			
	SUB TOTAL (Rupees In Numbers)					
	SUB TOTAL (Rupees In words)					
	GST		18%			
	GRAND TOTAL					