



**Balmer Lawrie & Co. Ltd.**

**(G & L- Silvassa)**

**(Government of India Enterprise )**

**Survey No. 201/1, Sayli, Sayli-Rakholi Road, Silvassa-396230 (D&NH).**

**Phone- 9099084731, 9099084732: Extn 60, E-mail – [srivastava.sk@balmerlawrie.com](mailto:srivastava.sk@balmerlawrie.com)**

**e-TENDER ENQUIRY**

**Tender No.:GLS/TE20/040**

**Date: 30/11/2020**

**Due date: 10/12/2020 [6.00 PM]**

Dear Sirs/Ma'am,

**Sub. : Online Offers are invited for Supply, installation and commissioning of Inspection system through fixed Online Barcode/QR code scanners on small pack filling lines**

Online offers [Two Part Bids] are invited for the subject from our registered vendors for supply, installation and commissioning of inspection system through Fixed Online Barcode/QR Code Scanner on small Pack Filling Lines as per the HSE requirements, **Scope & Technical Specifications**, General Terms & Conditions and **Price schedule** enclosed in annexure - A, B, C & D respectively.

Your offer, complete in all respect furnishing details of techno-commercial offer should be submitted to us on or before the due date. Price Offers in sealed envelop / email /fax would not be considered.

Thanking you,

Yours faithfully,

For Balmer Lawrie & Co. Ltd.

S.K Srivastava  
Manager (Purchase)

Encl.: As above

**Declaration for GeM**

“The tendered item is not available in GeM. Balmer Lawrie & Co. Ltd. have no objection in providing detailed information for making available the said item(s) on GeM.”



**Balmer Lawrie & Co. Ltd.**

**(G & L- Silvassa)**

**(Government of India Enterprise )**

**Survey No. 201/1, Sayli, Sayli-Rakholi Road, Silvassa-396230 (D&NH).**

**Phone- 9099084731, 9099084732: Extn 60, E-mail – [srivastava.sk@balmerlawrie.com](mailto:srivastava.sk@balmerlawrie.com)**

**Annexure-A**

### **HSE REQUIREMENTS**

#### **1.1 Pre-Qualification**

All contracted companies will be subject to pre-qualification criteria, if involved in high risk activities.

#### **1.2 On-Site Management**

1.2.1 All Contractors will be required to undertake initial induction or familiarization training where their responsibilities will be explained.

1.2.2 Medical fitness certificate to be submitted for all contract workmen engaged in high risk activities.

1.2.3 The Site Manager /Supervisor must review planning, progress and performance on site activities and initiate appropriate actions to ensure timely completion of the activities.

1.2.4 Contractors will be represented at HSE meetings and progress meetings where they will be consulted regarding reciprocal risks associated with ongoing activities in order that they can be minimized.

1.2.5 Pre-Qualifying The Potential Bidder for HSE - The set of standard questionnaire for prequalification criteria is enclosed in Annexure-A1. The contractor should fill and submit along with the offer.

Contact Person:

Signature with official stamp

Contact Number:



## SCOPE & TECHNICAL SPECIFICATIONS & RECOMMENDATIONS

### 1.0 PURPOSE

During filling of small packs there is a possibility of mixing & filling Product A in container of Product B due to similarities in shape/colour/size. Hence purpose is to do error-proofing and implementing Poka Yoke system by ensuring filling of finished products in correct pack of desired quantity through automatic online inspection system. This would require development of unique QR for each SKU that would be printed on each empty pack as part of the artwork.

Components to be installed at each line:

- 1) Industrial PC/ HMI panel
- 2) Fixed online vision camera for scanning QR code
- 3) Object sensor/ (Alarm) Buzzer/ Pneumatic rejection system

### 2.0 FUNCTIONAL SCOPE

- a. Each Filling Station will have Industrial PC/ HMI interface, where they can select the Plan assigned to them.
- b. Operator will log in and select the SKU/Product code which is to be filled OR User will teach the product code to Fixed barcode scanner/camera for the first time and start the conveyor line.
- c. Each container will have QR code, which contains product code (product name & quantity) inside it.
- d. Object sensor will sense the plate and trigger the camera for QR reading.
- e. Scanner will start scanning QR code.
- f. In case of Mismatch or No Read, Proposed Application would sense and give alert through buzzer/stack light / pneumatic rejection system.

NOTE : Vendor needs to provide separators in between the containers, if required.

### 3.0 HARDWARE BILL OF MATERIAL

Hardware Bill of Material: Line No.	Industrial PC/ HMI interface	Object sensor	Mounting for Fixed Mount Camera	Fixed Mount Barcode Camera /scanner	Tower Light with Hooter/ Buzzer	Pneumatic Arm/ rejection system
Grease Filling Line 1	1	1	1	1	1	0
Grease Filling Line 2	1	1	1	1	1	0
Oil filling line	1	2	2	2	1	1
Pail filling line	1	1	1	1	1	0



**Balmer Lawrie & Co. Ltd.**

**(G & L- Silvassa)**

**(Government of India Enterprise )**

**Survey No. 201/1, Sayli, Sayli-Rakholi Road, Silvassa-396230 (D&NH).**

**Phone- 9099084731, 9099084732: Extn 60, E-mail – [srivastava.sk@balmerlawrie.com](mailto:srivastava.sk@balmerlawrie.com)**

#### **4.0 INSTALLATION & COMMISSIONING SUPPORT**

Experienced personnel shall attend site during the commissioning to provide commissioning assistance and perform the required checks and tests to:

- Ensure that the system:
  - Is installed in accordance with design and to provide optimum performance
  - Operates in accordance with design and to provide optimum performance
  - Meets all requirements as specified in this tender
- Be immediately available to answer any questions from BL
- Ensure that correct commissioning procedures are followed
- Provide assistance with any troubleshooting requirements

#### **5.0 ONGOING SUPPORT**

The supplier shall be providing a high level of service support to BL. A primary means of support is through extensive technical assistance via email and phone which shall be provided free of charge. This includes a 24 hour emergency number for urgent support. Any major servicing / AMC will be done after one year of installation.

Contact Person:

Signature with official stamp

Contact Number:



**Balmer Lawrie & Co. Ltd.**

**(G & L- Silvassa)**

**(Government of India Enterprise )**

**Survey No. 201/1, Sayli, Sayli-Rakholi Road, Silvassa-396230 (D&NH).**

**Phone- 9099084731, 9099084732: Extn 60, E-mail – [srivastava.sk@balmerlawrie.com](mailto:srivastava.sk@balmerlawrie.com)**

**Annexure-C**

## **GENERAL TERMS & CONDITIONS**

- 1.1.0 **General instruction:** - Do not leave any space blank or incomplete, write NA/NIL/Free wherever applicable. Each page of the offer (enclosures) has to be acknowledged by the bidder with their acceptance (signature & company stamp). In case of offer, which are not found in line with our guidelines and Terms & Conditions, may subject to rejection. If the tenderer find any discrepancy, omission, ambiguity or conflict in or among the documents forwarded or be in doubt as to their meaning and interpretations, such matter shall be brought to the attention of the BL (Balmer Lawrie & Co. Ltd.), at least four days before/prior to the date of filling/submission of the Tender.
- 1.2.0 **Submission of Technical Bid/Pre-Qualification offer/Unprice Bid:** - Bidder has to upload the Price Bid online as well as Technical Bid/Unprice Bid also. Bidder has to submit their copy of un-price bid/Technical bid in a single bid/envelope, superscripting the envelope with tender No., date & due date along with following enclosures also-
- 1.2.1 Covering letter with your reference number & date
- 1.2.2 Acknowledgement of understanding the scope/objective/design/technical specifications/General Terms and conditions/HSE Policy etc of the project. Kindly submit the tender document duly signed and stamped.
- 1.2.3 **Documents in support of Pre-Qualification Criteria** (As stated below) duly signed and stamped.
- Vendor must visit our site before quoting the tender.
  - Vendor should have experience for similar type of job. Vendor has to provide 3 work orders of similar type of jobs in 3 years starting from Year 2017-18.
  - At least One work order should be of Value of minimum 10 Lacs or two work orders of minimum 5 Lacs each executed in any of the last three years [i.e. 2017-18 Or 2018-19 Or 2019-20] for similar job.
  - Minimum Annual Turnover should be Rs 50 Lacs in last three years [ i.e 2016-17 Or 2017-18 Or 2018-19] individually.
  - Vendor has to submit One Completion Certificate [As a proof of Work-Experience] of the similar type of job.
  - Bidder should not have been blacklisted by any PSU / Govt. Department (a self- certification is required). This is subject to verification by Balmer Lawrie and if found to be false, the bidder may be debarred from participating in the tender or order already placed will be cancelled.
- 1.2.4 **EMD/Earnest Money Deposit:** -Bid/Offer without EMD would not be accepted from Non-MSE vendors. Please refer below for more details. Tenderers /Bidders are required to pay an EMD amount of Rs 20,000 by way of Demand Draft / A/C Payee pay order/ Bank Guarantee / NEFT/RTGS/IMPS/ Online Transfer. Proof of the same has to be submitted along with the unpriced bid. The Demand Draft should be drawn in favor of “Balmer Lawrie & Co. Ltd” payable at Silvassa for EMD. EMD in the form of Bank Guarantee as per the company’s specified format may also be submitted. EMD/Security Deposit can also be paid directly to our HDFC Bank Limited (Account No.



**Balmer Lawrie & Co. Ltd.**

**(G & L- Silvassa)**

**(Government of India Enterprise )**

**Survey No. 201/1, Sayli, Sayli-Rakholi Road, Silvassa-396230 (D&NH).**

**Phone- 9099084731, 9099084732: Extn 60, E-mail – [srivastava.sk@balmerlawrie.com](mailto:srivastava.sk@balmerlawrie.com)**

00740110000057 NEFT Code - IFSC "HDFC0000074") through electronic transfer and proof of transfer of funds should be deposited with us. EMD of the unsuccessful Tenderers will be refunded after finalization of Tender. EMD shall not bear any interest. MSE/SSI registered company/unit has to submit the proof of registration [As per below clause] to get the waiver of EMD.

of successful bidder would be retained as security deposit till the execution of contract.

Each page of the offer (enclosures) has to be acknowledged by the bidder with their acceptance (signature company stamp). In case of offer, which are not found in line with our guidelines and Terms & Conditions, may subject to rejection.

UNDER NO CIRCUMSTANCES PRICE BID SHALL BE SUBMITTED IN PHYSICAL FORM.

EMD will be refunded by cheque to unsuccessful bidders after finalization of tender. In case of failure to comply with enquiry terms, the Company reserves the right to cancel order / forfeit EMD.

EMD is liable to forfeiture if:

- (a) Withdrawal of offer during validity period of the offer.
- (b) Non acceptance of Order within the stipulated time.
- (c) Any unilateral revision made by the bidder during the validity period of offer.
- (d) Non execution of the documents after acceptance of the contract due to any dispute of the bidder or any reason whatsoever.
- (e) Non submission of Security Deposit.

#### **Provisions for Micro and Small Enterprises (MSE):**

Following benefits would be extended to qualifying MSE vendors as per Public Procurement policy for MSEs subject to meeting the qualification criteria.

a. Qualifying Registered MSE vendors shall be exempted from need to furnish EMD, subject to submission of their registration details and meeting the qualification criteria.

#### **Qualification Criterion for MSE's for availing the above benefits:-**

b. MSE vendor must confirm that UAM No has been uploaded on CPPP website as required by Ministry's circular no F: No21(17) / 2016 dated 06.04.18 for qualifying to be considered as MSE vendor under this tender. Qualifying and Registered MSE vendors shall be exempted from need to furnish EMD, subject to submission of their registration details. Declaration of Udyog Aadhar Memorandum [UAM Number] number on Central Public Procurement Portal [CPPP] is mandatory. It is also required for the MSE vendors to submit a certificate (certified by a practicing Chartered Accountant) for investment in Plant & Machinery or equipment by them. It is further required to submit audited balance sheet and Profit & Loss account for their turn over for the last completed Financial Year Certified by a Practicing Chartered Accountant or in the absence of the audited balance sheet and Profit & Loss Account, the turnover for the last completed Financial Year should be certified by a practicing Chartered Accountant.



**Balmer Lawrie & Co. Ltd.**

**(G & L- Silvassa)**

**(Government of India Enterprise )**

**Survey No. 201/1, Sayli, Sayli-Rakholi Road, Silvassa-396230 (D&NH).**

**Phone- 9099084731, 9099084732: Extn 60, E-mail – [srivastava.sk@balmerlawrie.com](mailto:srivastava.sk@balmerlawrie.com)**

c. The above-mentioned provisions are meant for procurement of only goods produced and services rendered by MSEs and not for any trading activities done by them. A self-certification to be provided by the bidder that the tendered item is manufactured or serviced by them and no trading activity for the tendered item is undertaken by them. Balmer Lawrie & Co Ltd reserves the right to verify the same.

d. All of the above details are mandatory to qualify for availing the benefits as per Public Procurement Policy for MSEs.

Bidder should read Government Notification dated 1st, June'2020 in respect of "New Definition of MSE" as under before furnishing their MSE status to qualify for availing the benefits as per Public Procurement Policy for MSEs.

### **MINISTRY OF MICRO, SMALL AND MEDIUM ENTERPRISES NOTIFICATION**

New Delhi, the 1st June, 2020

S.O. 1702(E).—In exercise of the powers conferred by sub-section (1) read with sub-section (9) of section 7 of the 'Micro, Small and Medium Enterprises Development Act, 2006 (27 of 2006) and in supersession of the notification of the Government of India, Ministry of Small Scale Industries, dated the 29th September, 2006, published in the Gazette of India, Extraordinary, Part II, Section 3, Sub-section(ii), vide S.O. 1642(E), dated the 30th September 2006 except as respects things done or omitted to be done before such supersession, the Central Government, hereby notifies the following criteria for classification of micro, small and medium enterprises, namely:—

- (i) a micro enterprise, where the investment in Plant and Machinery or Equipment does not exceed one crore rupees and turnover does not exceed five crore rupees;
- (ii) a small enterprise, where the investment in Plant and Machinery or Equipment does not exceed ten crore rupees and turnover does not exceed fifty crore rupees;

This notification shall come into effect from 01.07.2020

(iii) **Preference to Make In India Policy** – Local content in the tendered items (Order No P-45021/2/2017-PP (BE-II) dated 04.06.2020 of Department for promotion Of Industry and Internal Trade, Ministry of Commerce and Industry, Govt Of India. Further the above referred Order defines' Local Content, "Class -I local supplier" and "Class II local supplier" as under: "Local Content" means the amount of value added in India which shall unless otherwise prescribed by the Nodal Ministry, be the total value of the item procured (excluding net domestic indirect taxes) minus the value of imported content in the item (including all custom duties) as a proportion of the total value, in percent.

(iv)

**Class – I local supplier** – means a supplier or service provider, whose goods, services or works offered for procurement, has local content equal or more than 50%, as defined under this Order.



**Balmer Lawrie & Co. Ltd.**

**(G & L- Silvassa)**

**(Government of India Enterprise )**

**Survey No. 201/1, Sayli, Sayli-Rakholi Road, Silvassa-396230 (D&NH).**

**Phone- 9099084731, 9099084732: Extn 60, E-mail – [srivastava.sk@balmerlawrie.com](mailto:srivastava.sk@balmerlawrie.com)**

**Class – II local supplier** – means a supplier or service provider, whose goods, services or works offered for procurement, has local content more than 20%but less than 50 %, as defined under this Order.

**Non-Local supplier' means a supplier OR service provider**, whose goods, services or f works offered for procurement, has local content less than or equal to 20%, as defined under this Order. In view of above guidelines, you are required to furnish information in the following prescribed format and to provide a certificate duly signed by authorized person of your company letter head regarding the percentage of local content of the item (s). Your attention is also drawn towards Para 9 (f) and (g) of the above referred Order of GOI, prescribing action in case of false declaration, as under.

**This tender is for Class-I, Local Supplier only so vendor has to give the declaration of the same.**

- 1.3.0 **Acceptance of offer:** -Balmer Lawrie & Co. Ltd. reserves the right to reject/accept all or any offer(s). Offers sent through fax/e-mail shall not be accepted. The company will not accept any Responsibility for any delay in receipt of bidding document sent by post.
- 1.4.0 **Selection & placement of offer:** Purchase order will be placed on a single **technically & commercially qualified vendor**, who's total price of entire supply **stands lowest**. The price bid of technically qualified vendors, would be opened and considered for final evaluation only.
- 1.5.0 **Jurisdiction:** - All disputes are subject to Silvassa (D&NH) jurisdiction.
- 1.6.0 **Delivery/completion schedule:** -The period of subject supply, installation and commissioning should be **50 days** from the issue date of Purchase Order (PO) or LOI whichever is earlier. However, the short/early completion quoted by bidder may be preferred. The supply shall be made at our works at **Survey No. 201/1, Sayli-Rakholi Road, Sayli, Silvassa – 396230 (D&NH)**.
- 1.7.0 **Liquidated damages:**-Vendor shall be liable to pay liquidated damages for the following:
  - 1.7.1 Failure to complete supply of item to BL within the scheduled period. In such case, vendor shall be liable to pay liquidated damages @ 0.5% of PO value per week or part thereof subject to a maximum of 5.0%.
- 1.8.0 **Price schedule:** - The price shall be quoted as per specified format given online. Reference price **price schedule** as annexure-B. The price must be quoted considering technical data sheet.
- 1.9.0 **Payment terms:** - (i) 90% of PO value on 30 days credits after supply and commissioning, from date of submission of bill (ii) Balance 10% of PO Value shall be kept as retention money & will be released after completion of guarantee period without any interest or against submission of performance bank guarantee.
- 1.10.0 **Guarantee Period:** -12 (Twelve) months from the date of successful supply of item and commissioning as per PO. During this guarantee period the performance of the supplied item has to be in line with the expected/agreed quality as per tender/PO and if not then vendor has to replace/rectify the total supply at NO EXTRA COST TO BL and to the satisfaction of BL/tender.





- 1.11.0 **Validity of offer:** - The offers shall remain valid for a period of 60 days from the date of closing the tender.
- 1.12.0 **After sales service:** - Bidder shall furnish the details of their after sales service facility available at / OR around Silvassa.
- 1.13.0 **Performance Bank Guarantee (PBG):** - PBG shall be furnished in specified format of Balmer Lawrie & Co. Ltd. and shall be valid for one year from the date of successful commissioning. PBG can also be paid directly to our **HDFC Bank Limited (Account No. 00740110000057 NEFT Code - IFSC "HDFC0000074")** through electronic transfer and proof of transfer of funds should be deposited with us.
- 1.14.0 **Documentation:** - Vendor shall have to submit complete maintenance manual (two copies each) along with items.
- 1.15.0 Tenderer must contain any other information/enclosures as may be needed to complete the schedule supply in all respect on a separate page/sheet under "**schedule of deviations**", however technical specification as mentioned in above Annexure 'B' are 'fixed'.
- 1.16.0 Submission of tender will be the conclusive evidence as to the fact the tenderer has fully satisfied themselves as to the nature and scope of 'supply, General terms and conditions and all other factors', affecting the performance of the contract and the cost thereof.
- 1.17.0 **TENDER CANCELLATION CLAUSE:** Balmer Lawrie & Co Ltd (BL) may at its own discretion cancel the tender process at any time [whether before or after tender submission date] due to any unforeseen / unavoidable circumstances or due to any other reason. BL is not liable to provide any reason to the participants/ bidders in said tender for the same.
- 1.18.0 **GST Clause :-** "The vendor should compulsorily follow all the provisions of GST Law and in the event of any default of complying with any of the provisions of the GST Law, Balmer Lawrie would exercise the right for non-payment / withholding payment / black listing the vendor."
- 1.19.0 **Dispute Resolution, Governing Law and Jurisdiction :-** This Agreement, and any dispute or claim (including non-contractual disputes or claims) arising out of or in connection with it or its subject matter, shall be governed by and construed in accordance with the laws of India. undefined: disputes, differences and questions of any nature including interpretation of this Agreement or arising out of or in connection with this Agreement or as to the rights, duties or liabilities under it of the Parties shall be referred to Arbitration. The procedure of the Arbitration shall be governed under the Arbitration and Conciliation Act, 1996 (as amended) and the rules thereunder as may be in force from time to time. The Arbitration proceedings shall be conducted in English language. The Seat of Arbitration shall be at Kolkata. The fees of the arbitrator will be divided equally. The Sole Arbitrator shall be appointed from the panel of arbitrators which shall be provided by Balmer Lawrie & Co.Ltd. to (the other party to the Agreement) and he/she shall assign reasons to the award. Governing Law and Jurisdiction: The construction validity and performance of this Agreement shall be governed in all respects



**Balmer Lawrie & Co. Ltd.**

**(G & L- Silvassa)**

**(Government of India Enterprise )**

**Survey No. 201/1, Sayli, Sayli-Rakholi Road, Silvassa-396230 (D&NH).**

**Phone- 9099084731, 9099084732: Extn 60, E-mail – [srivastava.sk@balmerlawrie.com](mailto:srivastava.sk@balmerlawrie.com)**

by the laws of the Republic of India. In relation to any legal action or proceedings to enforce this Agreement or any part hereof or any agreement pursuant thereto (“proceedings”) each of the parties, Subject to the above clause, Parties irrevocably submits to the exclusive jurisdiction of the Courts at Kolkata only and waives any objection to proceedings in such Courts on the grounds of venue or on the grounds that the proceedings have been brought in an inconvenient forum. Government of India shall not be made party to any such dispute. The parties hereby waive their right to any form of recourse against an award to any court or other competent authority, insofar as such waiver can validly be made under the applicable law.

- 1.20.0 **Force-majeure:** Any delay in or failure of performance of either party hereto shall not constitute default hereunder or give rise to any claims for damage, if any, to the extent such delays / failure of performance is caused by occurrences such as Acts of God or an enemy, decrees of any government or governmental authority, acts of war, rebellion, sabotage or fires, floods, explosions, riots, or strikes. The Vendor shall keep records of the circumstances referred to above and bring these to the notice of the concerned officer of the buyer in writing within 2 days of such occurrences. The decision of the buyer arrived at after consultation with the vendor, shall be final and binding. As soon as the cause of Force Majeure been removed, the party whose liability to perform its obligation has been affected shall notify the other of such cessation and inform the other party the actual delay incurred in such affected activities.
- 1.21.0 **If any damage is caused to the property and/or machinery (including its any part) of BL,** directly and/or indirectly incidental to and connected with the execution of the work, the loss shall be assessed by BL and vendor shall be liable to indemnify the value of such damaged property and/or machinery.
- 1.22.0 **Job site, working days & hours:** - All work required to be carried at BL’s site shall be done only during working days between 8:30 am. To 5:00 pm (timing may be relaxed if required). The job site will be provided by BL after two months from date of issue of LOI/PO to the successful vendor for the job. 1.15.0 **Offers & Enclosures:** The design, data and detailed drawing, submitted by the all the tenderer, along with their respective offer(s) will be non-returnable and shall be the property of BL, even in the case of unsuccessful bidders. However, BL shall maintain the confidentiality for the submitted documents.
- 1.23.0 **Tender for registered vendor only:** The Responses/offer from registered vendors alone will be accepted and that other interested vendors have to register with the unit (Greases & Lubricants, Silvassa) and subject to such registration being confirmed, they would be considered for the subsequent Tenders.

Contact Person :

Contact Number :

Signature with official stamp



# Balmer Lawrie & Co. Ltd.

(G & L- Silvassa)

(Government of India Enterprise)

Survey No. 201/1, Sayli, Sayli-Rakholi Road, Silvassa-396230 (D&NH).

Phone- 9099084731, 9099084732: Extn 60, E-mail - [srivastava.sk@balmerlawrie.com](mailto:srivastava.sk@balmerlawrie.com)

Annexure-D

Tender No.:- GLS/TE20/040 Date: 30/11/2020 Due date: 10/12/2020 [6.00 PM]

## PRICE SCHEDULE

It is Mandatory for each vendor to quote in the below format, otherwise quoted tender may lead to REJECTION.

Vendor's Company Name: \_\_\_\_\_ Offer No.: \_\_\_\_\_ Date: \_\_\_\_\_

Sr.no	Description	Cost of each unit	Qty in nos.	Total cost in Rs.
1	Industrial PC / HMI interface		4	
2	Object sensor (with separator, wherever required)		4	
3	Fixed Mount Barcode/QR Code Camera /scanner		5	
4	Mounting accessories for Fixed Mount Camera/scanner		5	
5	Tower Light with Hooter/ Buzzer		4	
6	Pneumatic arm rejection system (Janatics/ Festo/ equivalent) on small oil filling line.		1	
7	Mobile hand held terminals for barcode/QR code scanning		4	
8	Software/ Hardware installation charges			
9	Packing & Forwarding charges (if any)			
10	Delivery charges (on door delivery basis including loading & unloading)			
11	GST (as applicable)			
12	Transit Insurance (if any, to be taken by vendor)			
13	Total Cost committed (Total of Sr.No.1 to 10)			
14	Delivery period : applicable as per 1.6.0			
15	Liquidated damage : applicable as per 1.7.0			
16	Payment terms : applicable as per 1.9.0			
17	Guarantee/Warranty : applicable as per 1.10.0			
18	Validity of offer : applicable as per 1.11.0			
	Total value of the project in words:			

Contact\_Person  
Contact\_Number :

Signature with official stamp



**Balmer Lawrie & Co. Ltd.**

**(G & L- Silvassa)**

**(Government of India Enterprise )**

**Survey No. 201/1, Sayli, Sayli-Rakholi Road, Silvassa-396230 (D&NH).**

**Phone- 9099084731, 9099084732: Extn 60, E-mail – [srivastava.sk@balmerlawrie.com](mailto:srivastava.sk@balmerlawrie.com)**

### **Procedure for Bid Submission**

The bidder should submit their response through bid submission to the tender on eProcurement platform at <https://balmerlawrie.eproc.in> by following the procedure given below. The bidder would be required to register on the e-procurement market place <https://balmerlawrie.eproc.in> and submit their bids online. No offline bids should be entertained by the Tender Inviting Authority. The bidders should submit their eligibility and qualification documents, Technical bid, Financial bid etc., in the standard formats prescribed in the Tender documents displayed in procurement web site. The bidders should upload the scanned copies of all the relevant certificates, documents etc., in support of their eligibility criteria/technical bids in the eProcurement web site. However, bulky documents need not be scanned and uploaded but physical copy of the same should be sent to the Tender Inviting Authority office before the tender opening date. The bidder should sign on the statements, documents, certificates, uploaded by him, owning responsibility for their correctness/authenticity.

### **Registration with eProcurement platform:**

For registration and online bid submission bidders may contact HELP DESK of M/s C1India Pvt., Ltd., or they can register themselves online by logging in to the website <https://balmerlawrie.eproc.in>

### **Digital Certificate authentication:**

The bidder shall authenticate the bid with his Digital Certificate for submitting the bid electronically on eProcurement platform and the bids not authenticated by digital certificate of the bidder will not be accepted on the eProcurement platform.

All the bidders who do not have Digital Certificates need to obtain Digital Certificate. They may contact Help Desk of [C1 India Pvt Ltd.](#)

<b><u>Contact Person (Monday to Friday)</u></b>	<b><u>E-Mail ID</u></b>	<b><u>Tel. No.</u></b>
Mr.Tirtha Das (Kolkata)	<a href="mailto:tirtha.das@c1india.com">tirtha.das@c1india.com</a>	9163254290
Mr.Partha Ghosh (Kolkata)	<a href="mailto:partha.ghosh@c1india.com">partha.ghosh@c1india.com</a>	8811093299
Ms. Ujwala Shimpi (Mumbai)	<a href="mailto:ujwala.shimpi@c1india.com">ujwala.shimpi@c1india.com</a>	022-66865608
Helpdesk Support (Kolkata)		8017272644

**Address: M/s C1 India Pvt Ltd., C104, Sector – 2, Noida 201 301.**

You may also get in touch with their Representative Mr. Ritabrata Chakraborty [e-mail id: [ritabrata.chakraborty@c1india.com](mailto:ritabrata.chakraborty@c1india.com), Cell No. 09748708094 alternately you may contact Mr. Ujjal Mitra [07702669806], or Mr. Rajesh Kumar – 09650465143].

### **Bid Submission Acknowledgement:**

The user should complete all the processes and steps required for bid submission. The successful bid submission can be ascertained once acknowledgement is given by the system through bid submission number after completing all the processes and steps. Tender Inviting Authority and C1 India Pvt. Ltd.



**Balmer Lawrie & Co. Ltd.**

**(G & L- Silvassa)**

**(Government of India Enterprise )**

**Survey No. 201/1, Sayli, Sayli-Rakholi Road, Silvassa-396230 (D&NH).**

**Phone- 9099084731, 9099084732: Extn 60, E-mail - [srivastava.sk@balmerlawrie.com](mailto:srivastava.sk@balmerlawrie.com)**

should not be responsible for incomplete bid submission by users. Users may also note that the incomplete bids should not be saved by the system and are not available for the Tender Inviting Authority for processing.

Before uploading scanned documents, the bidders should sign on all the statements, documents, certificates uploaded by him, owning responsibility for their correctness / authenticity.

**All the bidders who do not have Digital Certificates need to obtain Digital Certificate. They may contact Help Desk of C1 India Pvt Ltd.**

Contact Person :

Contact Number :

Signature with official  
stamp