

(Regd. Office: 21, N.S.Road, Kolkata-700001)

Ph: 044-25946542 / 6564

Fax: 044-25941156

Ref : **BL/LC/MAN/UREAIM/LT/202021/0116**

Date: 21.10.2020

**NOTICE INVITING TENDER**  
**LIMITED TENDER (Under Dual Tendering Mode)**

To

All Approved Vendors

Dear Sir,

**Sub: Requirement of Technical Grade Urea – Imported - reg.**

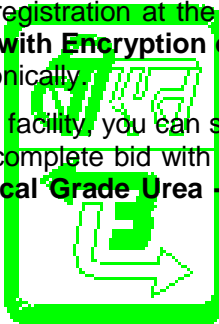
Sealed offers are invited for supply of **Technical Grade Urea – Imported 20000 Kgs +/- 10% in Bags** to **SBU Leather Chemicals, at M/s. Balmer Lawrie & Co. Ltd., 32, Sattangadu Village, Manali, Chennai – 68** as per the details below:

Refer enclosed tender document.

The tender is proposed to be conducted in Dual Tendering Mode. Accordingly, the above tender will be simultaneously published in company's e-procurement portal at <https://balmerlawrie.eproc.in>. To participate in the above e-portal, the bidder need to obtain **Login & password** through registration at the above e-portal and must hold a valid **Digital Signature Certificate along with Encryption of Class-IIB Or Class-III** to access the tender and submission of bids electronically.

In case your company has the above facility, you can submit your e-bid as above. Otherwise, the sealed envelope containing the complete bid with all the relevant documents, etc. super scribing "Offer for supply of **Technical Grade Urea – Imported**" shall be submitted at the following address:

Senior Manager [SCM]  
**BALMER LAWRIE & CO. LTD.**  
SBU Leather Chemicals,  
32, Sathangadu Village, Manali,  
Chennai – 600068.



**Tender Submission:**

1. The tenderers participating in the off-line tender shall send their bids by courier or by post or in person to drop in the Tender Box kept at the above address. However, please note that off-line tender submission is allowed only for a limited period. Hence, it is suggested to get your company registered at our e-portal at the earliest.
2. In case of submission of e-price bid, off-line price bid should not be submitted and in such cases, only "e" price bid will be considered.
3. **The due date for submission of offer** for the above tender is on or before **02.11.2020**

The tender details are also available at our company's website [www.balmerlawrie.com](http://www.balmerlawrie.com).

Thanking you,P

Yours faithfully,

for **Balmer Lawrie & Co. Ltd.**,

**T.INDHIRA**  
**SR. MANAGER (SCM)**

(Regd. Office: 21, N.S.Road, Kolkata-700001)

**TENDER NO. BL/LC/MAN/UREAIM/LT/202021/0116**

**Dated:21.10.2020**

**Due Date: 02.11.2020**

**Sub: Online “e” bidding for Supply of Technical Grade Urea – Imported**

**1 INTRODUCTION**

Balmer Lawrie & Co Ltd. [herein after referred as BL] is a multiple product, multi location and multi technology conglomerate and manufacture of Leather Chemicals forms one of the core businesses of the company. The company invites e-bids for supply of **Technical Grade Urea – Imported (for Industrial Use)** for our Chennai plant.

**2. SPECIFICATION**

Physical Appearance                      White Prills / Crystals

% Nitrogen                                      45 (min)

**3. QUANTITY                      : 20 MT +/-10%**

| Item | Particulars                                      | Formula (if any)                             |
|------|--|--|
| 1    | Unit of Measurement                              |  |
| 2    | Basic Price per unit                             | A  |
| 3    | Freight (Including Insurance) per Unit           | B  |
| 4    | Total Basic Price(Including freight & Insurance) | $C = \text{SUM}(A+B)$                        |
| 5a   | CGST in %  | $D1=C* (\text{Applicable CGST Rate in } \%)$ |
| 5b   | SGST in %  | $D2=C* (\text{Applicable SGST Rate in } \%)$ |
|      | OR   |  |
| 6    | IGST in %  | $D3=C* (\text{Applicable IGST Rate in } \%)$ |
| 7    | Total Cost                                       | $E= \text{SUM}(C+(D1+D2) \text{ or } D3)$    |
| 8    | Less: CGST                                       | $F= D1$                                      |
| 9    | Less: SGST                                       | $G= D2$                                      |
| 10   | Less: IGST                                       | $H= D3$                                      |
| 11   | Landed Cost                                      | $I= (E- (F+G) \text{ or } H)$                |
| 12   | Unloading  | By Vendor                                    |
| 13   | 8 Digit HSN Code of the tendered item            | To be provided by Vendor                     |

**Persons who are quoting for Technical Grade urea should supply only Imported Technical Grade Urea OR Urea meant for industrial Use Mentioned in the Bag.**

**Delivery: Material to be despatched as per the call up (Min 5 MT) .The prices should be firm till the completion of order. The company reserves the right to reject any or all offers.**

Material shall be delivered to us as per our delivery schedule without fail. Delivery schedules will be given as per mutually agreed terms. In case of any delay beyond the agreed delivery period the company reserves the right to purchase the requirement from other sources and such quantity would automatically get reduced from the total order quantity placed on the originally successful bidder.

Minimum credit period accepted is 30 days. In case the supplier wants to offer a credit period other than 30 days the same should be clearly mentioned in the quote itself. For any change in the credit period offered by the supplier, suitable adjustments will be made in arriving at the landed cost for our company. Credit period will be reckoned from the date of receipt of material at our factory.

**The Senior Manager (SCM)  
Balmer Lawrie & Co Ltd  
Leather Chemicals Division,  
32, Sathangadu Village,  
Manali, Chennai – 600068  
Tel: 25946542**



**Any new entrant participating against our website enquiry will be considered only for vendor development and not for placement of order against this tender.**

#### **4 CONDITIONS / PROCEDURE FOR ON-LINE BID SUBMISSION**

The bidder would be required to register on the e-procurement market place <https://balmerlawrie.eproc.in> and submit their bids online. No offline bids shall be entertained by the Tender Inviting Authority. The bidders shall submit their eligibility and qualification documents, Technical bid, Financial bid etc., in the standard formats prescribed in the Tender documents, displayed in eProcurement web site / or BL Web Site. The bidders shall upload the scanned copies of all the relevant certificates, documents etc., in support of their eligibility criteria / technical bids in the eProcurement web site. However, bulky documents need not be scanned and uploaded but physical copy of the same should be sent to the Tender Inviting Authority office before the tender opening date. The bidder shall sign on the statements, documents, certificates, uploaded by him, owning responsibility for their correctness/authenticity.

#### **5 Registration with eProcurement platform**

For registration and online bid submission bidders may contact HELP DESK of M/s C1 India Pvt., Ltd., or they can register themselves online by logging in to the website <https://balmerlawrie.eproc.in>

HELPDESK NOS ARE OPEN BETWEEN 1000 HRS to 1830 HRS IST  
(MONDAY TO FRIDAY (Exclusions: Balmer Lawrie HOLIDAYS))

Please email your issues before your call helpdesk. This will help us serving you better.

Contact Nos. and email IDs for Balmer Lawrie helpdesk officers

| Name                               | E-mail   | Phone Numbers                  |
|------------------------------------|--|--------------------------------|
| 1. Mr. Mr. Tirtha Das (Kolkata)    | <a href="mailto:tirtha.das@c1india.com">tirtha.das@c1india.com</a>                           | +91-9163254290                 |
| 2. Mr. Manisankar (Chennai)        | <a href="mailto:chikkavarapu.manisankar@c1india.com">chikkavarapu.manisankar@c1india.com</a> | +91- 8939284159 / 044-25946556 |
| 3. Mr. Ujwala Shimpi (Mumbai)      | <a href="mailto:ujwala.shimpi@c1india.com">ujwala.shimpi@c1india.com</a>                     | +91- 22-66865608               |
| 4. Mr. Help Desk Support (Kolkata) | <a href="mailto:blsupport@c1india.com">blsupport@c1india.com</a>                             | +91-8017272644                 |
| 5. Mr. Tuhin Ghosh                 | <a href="mailto:tuhin.ghosh@c1india.com">tuhin.ghosh@c1india.com</a>                         | +91-8981165071                 |

## 6 Digital Certificate Authentication

The bidder shall authenticate the bid with his Digital Certificate before submitting the bid electronically on eProcurement platform and the bids not authenticated by digital certificate of the bidder will not be accepted on the eProcurement platform.

All the bidders who do not have Digital Certificates need to obtain Digital Certificate. They may contact Help Desk of C1 India Pvt Ltd.

## 7 Corrigendum to tender

The bidder has to keep track of any changes by viewing the addendum / corrigendum's issued by the Tender Inviting Authority on time-to-time basis in the eProcurement platform / BL Website. The Company inviting tender shall not be responsible for any claims / other issues arising out of this.

## 8 Bid Submission Acknowledgement

The user should complete all the processes and steps required for bid submission. The successful bid submission can be ascertained once acknowledgement is given by the system through bid submission number after completing all the processes and steps. Tender Inviting Authority and C1 India Pvt. Ltd. will not be responsible for incomplete bid submission by users. Users may also note that the incomplete bids will not be saved by the system and are not available for the Tender Inviting Authority for processing. Before uploading scanned documents, the bidders shall sign on all the statements, documents, certificates uploaded by him, owning responsibility for their correctness / authenticity.

## 9. PRICE BID SUBMISSION:

In case of parties submitting both e-bid as well as normal offer (hard copy), only the e-bid price will be considered.

## **10 VALIDITY OF OFFER**

Your offer should be valid for acceptance up to 30 Days from the due date for placement of order. Delivery of lot should have test certificate / COA and MSDS Sheet.

## **11 GENERAL**

BL shall not take any responsibility for any delay or non-receipt of said documents. If any of the documents furnished by the bidder is found to be false / fabricated, the bidder is liable for black listing, forfeiture of the EMD, cancellation of work and criminal prosecution.

BL reserves the right to accept any tender in whole or split the order or reject any or all tenders without assigning any reason.

BL shall not be bound to accept the lowest tender and reserves the right to accept any or more tenders in part. Decision of BL in this context shall be final and shall be binding on the bidders.

## **12 CONFLICT OF INTEREST**

The bids of any tenderers may be rejected if a conflict of interest between the bidder and the Company is detected at any stage.

## **13 ARBITRATION**

Any dispute or difference arising under this contract shall be referred under jurisdiction of Chennai to a sole arbitrator to be appointed by the Chairman & Managing Director, Balmer Lawrie & Co. Limited and the provisions of Arbitration and Conciliation Act, 1996 including any statutory modifications or enactment thereof shall apply to the Arbitration proceedings or enactment thereof shall apply to the Arbitration proceedings. The fees of the arbitrator, if any shall be shared equally by both the parties. The award shall be speaking award stating reason therefore and is final and binding on the parties. The proceeding shall be conducted in English language and courts at Chennai will have exclusive jurisdiction to settle any dispute arising out of this contract

## **14 DISCLAIMER CLAUSES:**

Neither the Company (Balmer Lawrie & Co. Ltd.) nor the service provider (C1 India Pvt. Ltd.) is responsible for any failure of submission of bids due to failure of internet or other connectivity problems or reasons thereof.

## **15. RISK PURCHASE:**

If the supplier fails to supply the product within the stipulated timeline or if the supplied product is rejected by our QC, then Balmer Lawrie has the right to source the product of that equivalent quantity from the market. In such case, if the purchased product from the market is higher value than the P.O. price, the difference in cost will be debited to the supplier.

Note: If the material in the lot is rejected by our QC, the rejected material has to be taken back by the supplier at their cost.

## **16. Anti- Profiteering Clause**

GST Act anti-profiteering provisions mandates that any reduction in tax rates or benefits of inputs tax credits be passed on to the customer by way of commensurate reduction in prices. Vendors to take note of the same and pass such benefits to BL while quoting their price.

## **17. Compliance to Industrial safety:**

The vendor should have complied all the relevant safety standards and HSE policy as per the statutory norms. The bidders should have all the necessary valid licenses / permits / certificates as applicable to their industry / pollution board norms. Non-adherence or violation to the above criteria will lead to the cancellation of contract / order and the supplier will be blacklisted.

## **18. GST TAX FORMALITES & COMPLIANCE WITH REGULATIONS**

Vendor shall warrant that all goods covered by this agreement / contract are dispatched and delivered in strict compliance with all applicable laws, regulations, labour agreements, working conditions and technical codes and requirements as applicable from time to time. The vendor shall execute and deliver such documents as may be required to effect or to evidence such compliance.

The vendor shall issue the GST invoice so that equivalent amount may be availed as GST / applicable tax credit by BL. Vendor / vendor's nominated transporter shall ensure handing over of the GST paid invoice for availing concerned levy to the Company at the time of delivery of the consignment.

All laws and regulation required to be incorporated in this charter are hereby deemed to be incorporated by these references. BL and / or their authorized representatives disown any responsibility for any irregularity, contravention or infringement of any statutory regulations in the manufacture and / or supply of goods covered by this agreement / contract.

**The processing of invoice should be as per the GST act. Any penalties due to the non-adherence will be deducted from your invoice.**

For **Balmer Lawrie & Co Ltd**

**T.INDHIRA  
SR.MANAGER (SCM)**

**Vendor is requested to provide all the data in the table below and to be uploaded**

|     |   |  |
|-----|---|--|
| 1.  | Supplier Name                                     |  |
| 2.  | Address 1   |  |
| 3.  | Address 2   |  |
| 4.  | City  |  |
| 5.  | Postal code                                       |  |
| 6.  | State   |  |
| 7.  | Landline Telephone No.                            |  |
| 8.  | Mobile Number of Contact person                   |  |
| 9.  | Fax   |  |
| 10. | Email   |  |
| 11. | Whether MSME/NSIC Registered? *                   |  |
| 12. | If Yes, MSME registered under category SC/ST      |  |
| 13. | If yes Unique Aadhar Registration Certificate No. |  |
| 14. | Contact Person                                    |  |

