

PH: 044 – 2594 6543 / 6500

FAX: 044 – 2594 1156 / 2594 5006

Ref: BL/LC/MAN/TANKER/LT/202021/0064

Date: 17.08.2020

Due Date: 28.08.2020

Response from approved vendors/contractors alone will be accepted and that other interested Vendors/contractors may seek to register with the unit and subject to such registration being confirmed, they would be considered for subsequent Tenders

To

NOTICE INVITING TENDER
FOR TRANSPORTATION OF LDO/FO FROM IOCL/BPCL/HPCL- CHENNAI TERMINAL
TO BL MANALI PLANT IN 10.5 KL/16 KL/20 KLTANKERS

Balmer Lawrie & Co. Ltd. **invites offers** from resourceful and reputed transporters, fulfilling the eligibility criteria, for transportation of LDO/FO from IOCL/BPCL/HPCL- Chennai Terminal to Manali Plant of 12 months (**tentatively from Sep 20) or till completion of the total order value; whichever is later**, for SBU Leather Chemicals, Manali, Chennai-68.

1. Scope of Work:

The scope of work under this tender consists of transportation of LDO/FO from IOCL/BPCL/HPCL Chennai Terminal to our Chennai Manali Plant through 10.5 KL/16 KL/20 KL Tankers.

Rate to be quoted for per trip as sought in **Annexure –A**. Contingency tolerance 10% applicable.

Quantity is indicative and interchange/swap of quantities within the order value including tolerance is applicable.

No shortage allowance is applicable. The contractor should ensure that the quantity mentioned in the invoice given by the terminal is being unloaded at BL SBU LC Factory without any shortage.

2. Prequalification requirement:

Party should have relevant **PAN**

THE OFFER WILL BE REJECTED IN THE ABSENCE OF PAN WHICH IS MANDATORY.

Only those bidders who meet the above Pre-qualification criteria will be qualified for considering the price quoted by them.

3. Taxes & Duties:

All taxes, duties, levies etc are extra as applicable and shall be paid by BL. Provide only basic rates in **Annexure-A**

Present tax structure:

Presently CGST@2.5%+SGST@2.5% or IGST@5% or as applicable.

Signature of the Tenderer:

Date:

Seal:

4. Non Conformance:

The tenders not conforming to the above mentioned requirements stated under Cl:2 and Cl:4 are liable to be rejected.

5. Validity of offer:

Tenderers shall keep their offer valid for a period of **30 days** from the due date for submission of tender.

6. Visit to our factory

The tenderer, at the tenderer's own cost/responsibility is advised to visit our factory between 9.30 am to 4.30 pm on all working days and examine the Site of Work and its surroundings and obtain all information that may be necessary for preparing the Tender for entering into a contract, for transportation of LDO/FO in tankers.

(Contact Persons: SBU LC Mr. G Gurushankar – 044-25946565/ Mr. Arun A- 044-25946542)

7. Corrigendum to tender

The bidder has to keep track of any changes by viewing the addendum / corrigendum's issued by the Tender Inviting Authority on time-to-time basis in our website www.balmerlawrie.com. The Company inviting tender shall not be responsible for any claims / other issues arising out of this.

8. GENERAL

BL shall not take any responsibility for any delay or non-receipt of said documents. If any of the documents furnished by the bidder is found to be false / fabricated, the bidder is liable for black listing, forfeiture of the EMD, cancellation of work and criminal prosecution.

BL reserves the right to accept any tender in whole or split the order or reject any or all tenders without assigning any reason.

BL shall not be bound to accept the lowest tender and reserves the right to accept any or more tenders in part. Decision of BL in this context shall be final and shall be binding on the bidders.

It may be noted that the terms not mentioned in the offer shall be considered as per our tender terms and conditions only.

Whenever there is a duplication of clause in the terms and conditions, the clause which is beneficial to the Company will be considered applicable at the time of any dispute

It shall be understood that every endeavor has been made to avoid error which may materially affect the basis of the tender and the successful bidder will take upon himself to provide for risk of any error which may subsequently be discovered and shall make no subsequent claim on account thereof.

Offers from New Vendors will be considered for vendor development only; Not for finalization of contract against this tender.

9. CONFLICT OF INTEREST CLAUSE:

The bids of any tenderers may be rejected if a conflict of interest between the bidder and the

Signature of the Tenderer:

Date:

Seal:

Company is detected at any stage

10. EVALUATION OF BIDS:

The price given in Annexure-A shall be used for grading the bidders. Prices quoted by tenderers who fulfil the pre-qualification criteria alone will be considered for evaluation. Evaluation of the price bids of qualified bidders will be done and overall lowest landed rate (Net of GST, as applicable) shall be taken as L1 price and next lowest as L2 price and so on. The order will be awarded to overall L1 quoted bidder.

11. AWARD OF CONTRACT

The contract will be awarded based on the overall lowest quoted (L1) tenderer of total value of contract based on the estimates provided in **Annexure-A**.

If required, the Company would carry out negotiation with the tenderers and it would be in the interest of the tenderers to give their most competitive rates.

12. Tender Document Submission

Your offer shall comprise the following:

-
- **Annexure-1** duly filled in, signed with seal
- **Annexure-A** duly filled in, signed with seal
- Relevant **copy of PAN** as per prequalification requirement
- **Tender Document** duly signed with seal in all the pages

Your offer for tender comprising all the above documents shall be kept in a sealed envelope superscribed as 'Offer for Transportation of LDO/FO through tankers' should reach the undersigned at our Manali works at the following address on or before 28.08.2020

Senior Manager [COMMERCIAL]
BALMER LAWRIE & CO. LTD.
SBU Leather Chemicals
32, Sathangadu Village, Manali,
Chennai – 600068.

Phone : 044 – 25946543 / 25946500
Fax : 044 – 25941156
email : a.arun@balmerlawrie.com

for **BALMER LAWRIE & CO LTD**

T.INDHIRA
SR.MANAGER (COMMERCIAL)

Encl: Annexure-1 (Contractor Details)
Annexure-2 (Terms and Conditions)
Annexure-A (Schedule of quantities- for transportation through tanker)
BG Format for EMD

Signature of the Tenderer:

Date:

Seal:

CHECK LIST AND CONTRACTOR'S DETAILS

(1) EMD:

Documents enclosed

:

(1) Prequalification Requirements :

PAN No. : PAN card copy

(2) Others:

Name of the Company/Firm :

Address of the Company :

Name of contact person :

Phone no. & Fax No :

email ID, if any :

DECLARATION

I / We have gone through carefully all the Tender conditions and solemnly declare that I / we will abide by any penal action such as disqualification or black listing or determination of contract or any other action deemed fit, taken by, the Company against us, if it is found that the statements, documents, certificates produced by us are false / fabricated.

I /We hereby declare that, I/We have not been blacklisted / debarred/ Suspended /demoted in any PSU or any Govt department in Tamil Nadu or in any State due to any reasons.

Signature of Tenderer:

Date:

Seal:

Signature of the Tenderer:

Date:

Seal:

Vendor is requested to provide all the data in the table below, as applicable:

1.	Supplier Name	
2.	House No with address 1	
3.	Address 2	
4.	City	
5.	Postal code	
6.	State	
7.	Tel No	
8.	Mob No	
9.	Fax	
10.	Email	
11.	Industry Type*	Domestic / service vendor / MSME* / SSI* / trader / others (specify it)
12.	If MSME registered, under category SC/ST?	
13.	Contact Person	
14.	Inco terms	
15.	Taxes applicable	
16.	PAN no*	
17.	State code (as per GST)	
18.	GSTIN Registration number*	
19.	Proof of GSTIN Registration number per state (From GSTN website)*	
20.	Vendor's GSP name (GST Suvidha Provider's)	

*** - relevant registration/certificate copies shall be submitted.**

Signature of Tenderer:

Date:

Seal:

Signature of the Tenderer:

Date:

Seal:

ANNEXURE A – PRICE BID

SL No.	ITEM DESCRIPTION	UNIT	QUANTITY	RATE IN Rs.	AMOUNT IN Rs.
(1)	For transportation of FO/LDO from IOCL/HPCL/BPCL Chennai Terminal through 10.5 KL Tankers	Trips	12		
(2)	For transportation of FO/LDO from IOCL/HPCL/BPCL Chennai Terminal through 16 KL Tankers	Trips	12		
(3)	For transportation of FO/LDO from IOCL/HPCL/BPCL Chennai Terminal through 20 KL Tankers	Trips	12		
(4)	Charges, if any, payable after **24 hrs from reporting of tanker at BL SBULC factory.	Days	12		
	TOTAL				

Taxes are extra as applicable

()- Halting charges will be considered only when the tanker reaches BL SBU LC factory premises before 4:30 PM and unloading has not been completed due to unforeseen conditions for more than 24 hrs. Halting charges for delay at IOCL/HPCL/BPCL Chennai terminals are not payable by BL.**

NOTE:

Contingency tolerance 10% applicable. Interchange/swap of quantities within the order value including order value is applicable

No shortage allowance.

Rate shall be kept firm till the completion of the total order value. No escalation/de-escalation of rates are applicable

The price will be evaluated including the halting charges and order will be awarded to lowest (L1) quoted tender including the halting charges.

Signature of the Tenderer:

Date:

Seal: