



Balmer Lawrie & Co. Ltd.

(G & L – Silvassa)

(A government of India Enterprise)

Survey No. 201/1, Sayli, Sayli-Rakholi Road, Silvassa-396230 (D&NH).

Phone- 9099084731, 9099084732: Extn 60, E-mail: srivastava.sk@balmerlawrie.com

e-Tender Enquiry

e-Tender No. : GLS/TE20/003

Date: 12/05/2020

Due date: 22/05/2020 till 6.00 PM

Subject: Online offers (Single Bid) are invited from our registered vendors only for Supply of Misc. Material for Repairing & Replacement of Damaged roof sheet & Valley gutter, dismantling of existing Damage roof sheets and valley gutter etc. for Oil plant.

Balmer Lawrie & Co. Ltd., a leading manufacturer of greases and lubricants in India, invites “Online Offers” for the work stated above (subject). The execution/completion of the work needs to be done as per Instructions, General terms & Conditions, HSE Rules and Scope of Work with Price Schedule enclosed in annexure - A, B, C & D respectively.

The rates are to be quoted “online only” as per format given on our website though the Price Schedule appears in this Tender Notice too. Your **Un-Priced Bid/Technical Bid** along with EMD [Earnest Money Deposit], complete in all respects should be submitted in a sealed envelope whereas only the **Price Bid** should be submitted online. The sealed envelope clearly mentioning the tender reference no. on the envelope must reach us on or before the due date at the address given below.

Manager – Purchase
Balmer Lawrie & Co. Ltd.,
Grease & Lubricant Division,
Survey No. 201/1, Sayali-Rakholi Road
P.O. - Sayli Village,
Silvassa – 396230.

Price/Rate has to be uploaded online only. Tender/offer of the Vendors who send the price bid along with technical bid or over email or fax would be rejected.

Yours faithfully,

For Balmer Lawrie & Co. Ltd.

Manager (Purchase)
Contact No. 09898896501

Signature with official stamp



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Annexure-A

1.0 Instruction to Tenderers

- 1.1 Before bidding, tenderers should read the complete Tender Specification properly. If the tenderer finds any discrepancy, omission, ambiguity or conflict in or among the documents forwarded/demanded or be in doubt as to their meaning and interpretations, such matter shall be brought to the attention of Blamer Lawrie & Co. Ltd. (hereinafter referred to as BL), at least four working days before/prior to the last date of filling/submission of the Tender.
- 1.2 **Tenderers shall visit the site and make themselves thoroughly acquainted with the nature and requirements of the job, facilities for access of site, removal and storage of unwanted material at site as per the BL' instruction.**
- 1.3 In case tenderer wants to communicate/provide any other information, they should enclose a separate sheet enumerating their reservations based on their experience or any other information related to this tender, in the sealed envelope along with EMD, provided their statement is not entirely in contradiction to the terms and conditions of the tender
- 1.4 Submission of tender will be the conclusive evidence as to the fact that the tenderer has fully satisfied themselves as to the nature and scope of the work to be done, site conditions and all other factors, affecting the performance of the contract and the cost thereof.
- 1.5 The contractor shall cover the insurance of all workmen and other persons employed by the contractor and subcontractor against accident, injury & death till completion of the job.
- 1.6 The safe custody of material is the responsibility of the contractor till job completion.
- 1.7 Contractor shall maintain the site neat and clean. All material shall be stored neatly in storage space allotted to them and shall take care that their material will not cause any obstruction for free movement within BL's premises.
- 1.8 Contractor shall remove all wreckage, rubbish/scrap etc from site and stack the wastage at the space allotted for the purpose. On completion of the works, the contractor will keep the space clean and fit for occupation to the satisfaction of the company and demolish store, remove all debris/scrap, waste and surplus material supplied/created by them. In case the contractor does not maintain good housekeeping, the company has the right to get the work done and debit the cost to the contractor.
- 1.9 Proper safety precautions and measures to be taken care of on the principle of "Safety Comes First" during the entire contract period. The contractor shall be bound to bear any claim or compensation for the accidents, injury and death arising out of negligence on their part to ensure such safety measures including the expenditure for defense legal proceedings.

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- 1.10 Care shall be taken to provide and maintain the following safety measures and statutory safety rules and act in force.
- 1.11 Ladders and scaffoldings should be provided (by vendor) for the work that cannot be done from the ground. Portable single ladders shall not be more than 8 meters. Additional labour should be provided for folding the ladders. Over hung platforms and platforms provided for the ladders and scaffoldings shall be of minimum 300 mm wide and shall be with rising of minimum 1000 mm high.
- 1.12 Safety belts and helmets etc., to be provided to the workers working at high elevations/risk areas.
- 1.13 Fabrication and welding gangs should be provided with gloves, protection, goggles, welding helmet etc.
- 1.14 Hoisting machines and tackles including their attachments, anchorage and supports of adequate capacity should be used for handling heavy equipment and panels.
- 1.15 Workmen engaged in electrical work should be provided with gloves, and footwear's of adequate insulation value.
- 1.16 Workmen engaged in toxic chemicals, paints etc. should be provided with gumboots, gloves, goggles mask and other protective attachment depending upon the depth of expected hazard.
- 1.17 All safety requirements depending on the nature of work should be provided to minimize the occurrence of accidents.

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Annexure-B

2.0 General Terms & Conditions

- 2.1 **General instruction:** - Do not leave any space blank or incomplete, write NA/NIL/Free wherever applicable. Each page of the offer (enclosures) has to be acknowledged by the bidder with their acceptance (signature & company stamp). In case of offer, which are not found in line with our guidelines and Terms & Conditions, may subject to rejection. If the tenderer find any discrepancy, omission, ambiguity or conflict in or among the documents forwarded or be in doubt as to their meaning and interpretations, such matter shall be brought to the attention of the BL (Balmer Lawrie & Co. Ltd.), at least four days before/prior to the date of filling/submission of the Tender.
- 2.2 **Submission of offer:** Bidder has to upload the Price Bid online as well as Technical Bid/Unprice Bid also. Bidder has to submit their copy of un-price bid/Technical bid in a single bid/envelope, superscripting the envelope with tender No., date & due date along with following enclosures also-
- Covering letter with your reference number & date.
 - Acknowledgement of understanding the scope/ technical specifications/ General Terms and conditions/HSE Policy etc of the project. Kindly submit the tender document duly signed and stamped.
 - Documents in support of Pre-Qualification Criteria (As stated in Annexure-A, Instruction to Tenderers, Clause no -1.11) duly signed and stamped.
- 2.3 **Acceptance of offer & placement of order:** BL reserves the right to reject/accept all or any offer(s). A tenderer must have to quote for all the items/heads provided in Annexure- D In case of offer, where price for all the items/head are not quoted, such offer may be rejected. Purchase/work order will be placed on single **technically & commercially qualified vendor**, whose total price **stands lowest**.
- 2.4 **Jurisdiction:** - All disputes are subject to Silvassa jurisdiction.
- 2.5 **Completion period:** The completion period for the entire job should be 25 days from the date of placement of LOI/PO. The job shall be carried out at our works at **Survey No. 201/1, Sayli, Silvassa - 396 230**.
- 2.6 **Liquidated damages:** In case of failure to complete the job within the scheduled period by the successful vendor, a pre-determined liquidated damages will be recovered from the pending invoices @ 0.5% per week subject to a maximum of 5.0% of the basic order value.
- 2.7 **Price schedule:** The price shall be quoted as per specified format given in Annexure-D. The price should be quoted for all the items as per scope of work given in the same annexure.

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- 2.8 **Payment terms:** - 90 % of PO value will be release after 30 days from the date of submission of certified Bill (by BL) along with all required documents, job certification, supply-challan etc. after successful completion of the job and Balance 10% of PO Value shall be kept as retention money & will be released after completion of guarantee period without any interest or against submission of performance bank guarantee.
- 2.9 **Performance Bank Guarantee (PBG):** - PBG shall be furnished in specified format of Balmer Lawrie & Co. Ltd. and shall be valid for one year from the date of successful commissioning. PBG can also be paid directly to our HDFC Bank Limited (Account No. 00740110000057 NEFT Code - IFSC “HDFC0000074”) through electronic transfer and proof of transfer of funds should be deposited with us.
- 2.10 **EMD:** [As per details given below] and Offer without EMD would not be accepted from Non-MSME vendors. Please refer below for more details.
- Tenderers /Bidders are required to pay an **EMD amount of Rs 10,000** by way of Demand Draft / A/C Payee pay order/ Bank Guarantee / NEFT/RTGS/IMPS/ Online Transfer. Proof of the same has to be submitted along with the unpriced bid.
 - The Demand Draft should be drawn in favor of “**Balmer Lawrie & Co. Ltd**” payable at **Silvassa** for EMD.
 - EMD** in the form of Bank Guarantee as per the company’s specified format may also be submitted.
 - EMD/Security Deposit** can also be paid directly to our HDFC Bank Limited (Account No. 00740110000057 NEFT Code - IFSC “HDFC0000074”) through electronic transfer and proof of transfer of funds should be deposited with us.
 - EMD of the unsuccessful Tenderers will be refunded after finalization of Tender. EMD shall not bear any interest. EMD of successful tender may be retained as part of security Deposit.
- 2.11 **Provisions for MSME Vendor:-**
- MSME vendor must confirm that UAM No has been uploaded on CPPP website as required by minister vide circular no F: No21 (17) / 2016 dated 06.04.18 for qualifying to be considered as MSME vendor under this tender.
 - Micro & small scale manufacturing units, registered under MSME/ NSIC, also complying clause of EMD: in the tender are exempted for submission of EMD amount.
- 2.12 **Guarantee Period: - Guarantee Period: -** 12 (twelve) months from the date of successful completion of the job. During this guarantee period the performance/quality of the construction has to be in line with the expected/agreed quality as per tender/PO and if not then the vendor has to replace/rectify the item/s at NO EXTRA COST TO BL and to the satisfaction of BL.

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- 2.13 **Validity of offer:** - The offers shall remain valid for a period of **60 days** from the date of the offer.
- 2.14 **Working days & hours:** All work required to be carried at BL's site, shall be done only during working days between **9:00 am to 5:00 pm**.
- 2.15 **Factory Rule:** Your engineers/ workmen have to abide by the BL factory rules and regulations. Only adult and skilled workmen shall be allowed to work in BL premises.
- 2.16 **Responsibility of the vendor:** The vendor shall be responsible for any damage caused to the property and/or machinery (including its any part) of BL, directly and/or indirectly incidental to and connected with the execution of the work and shall be liable to indemnify the value of such damaged property and/or machinery.
- 2.17 Site facilities by BL:**
- i. Power supply : Free at one point, any extension by vendor.
 - ii. Storage : Space by the company and security by vendor.
- 2.18 Tenderer must contain any other information/enclosures as may be needed to complete the schedule supply in all respect on a separate page/sheet under "**schedule of deviations**", however technical specification as mentioned in above Annexure 'D' are 'fixed'.
- 2.19 Submission of tender will be the conclusive evidence as to the fact the tenderer has fully satisfied themselves as to the nature and scope of 'supply, General terms and conditions and all other factors', affecting the performance of the contract and the cost thereof.
- 2.20 TENDER CANCELLATION CLAUSE:** Balmer Lawrie & Co Ltd (BL) may at its own discretion cancel the tender process at any time [whether before or after tender submission date] due to any unforeseen / unavoidable circumstances or due to any other reason. BL is not liable to provide any reason to the participants/ bidders in said tender for the same.
- 2.21 **GST Clause :-** "The vendor should compulsorily follow all the provisions of GST Law and in the event of any default of complying with any of the provisions of the GST Law, Balmer Lawrie would exercise the right for non-payment / withholding payment / black listing the vendor."

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Annexure - C

HSE Chapter

In order to achieve the tender goal in a very smooth & SAFE manner, all the Bidders are required to comply with this HSE chapter, before, during and after the tender finalization or related job execution, in following prescribed procedure:

Questionnaire for HSE Pre-Qualifications of contractors:

Contactor Details	
Company Name	
Contact Person for HSE	
Mobile Number	
e-Mail Address	

Guidelines for Completion of Questionnaire

- The potential bidder is to ensure that the answers provided are focussed against the activities indicated in the pre-tender document.
- Contractor shall provide information that is authentic with documentary evidences as applicable.
- Even after getting pre-qualified, if it comes to the notice that non-authentic documents are provided, the Contractor may be disqualified and if any Contract is in place, it may be terminated immediately and no compensation will be provided for such termination.
- BL shall have right to check Contractors records to verify the authenticity of the documents, during the contract period.

	Question	Response	
		Yes	No
1	Do you confirm that you will comply with BL HSE Policy while working in BL premises	<input type="checkbox"/>	<input type="checkbox"/>
2	Have you identified, documented and maintained your Health and Safety risk assessment of your activities?	<input type="checkbox"/>	<input type="checkbox"/>
3	Have your employees received HSE training appropriate to the task they will undertake?	<input type="checkbox"/>	<input type="checkbox"/>
4	Do you carry out regular medical examination for your employees?	<input type="checkbox"/>	<input type="checkbox"/>
5	Is your company free from any charges or notices served by the regulatory authorities in relation to HSE in the last 3 years?	<input type="checkbox"/>	<input type="checkbox"/>
6	Do you have any procedure of reporting HSE Incident and investigation?	<input type="checkbox"/>	<input type="checkbox"/>

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	Please provide your accident data for the current year and the previous two years Note: this must include the data of any contractors working for your organization.	Current Year	Previous Year -1	Previous Year -2	Period Average (Three years average)
1	Number of Fatalities, if any				
2	Number of Environmental Incidents reported to Pollution Control Board				
3	Number of accidents with 2 or more days lost time(LTI)				
4	Man Days Lost				
5	Total Hours Worked				

Name	Position	Date	Signature

HSE Requirements BY CONTRACTORS (To be a part of contract documents)

1.0 Housekeeping

Contractors shall ensure that their work area is kept clean tidy and free from debris. The work areas must be cleaned on a daily basis. Any disposal of waste shall be done by the Contractor.

All equipment, materials and vehicles shall be stored in an orderly manner. Access to emergency equipment, exits, telephones, safety showers, eye washes, fire extinguishers, pull boxes, fire hoses, etc. shall not be blocked or disturbed.

2.0 Confined Space

Before commencing Work in a confined space the Contractor must obtain from BL a Permit to Work, the Permit to Work will define the requirements to be followed.

As minimum Contractors must ensure the following:

- i. Confined spaces are kept identified and marked by a sign near the entrance(s).
- ii. Adequate ventilation is provided
- iii. Adequate emergency provisions are in place
- iv. Appropriate air monitoring is performed to ensure oxygen is above 20%.
- v. Persons are provided with Confined Space training.
- vi. All necessary equipment and support personnel required to enter a Confined Space is provided.

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3.0 Tools, Equipment and Machinery

The Contractor must ensure that all tools & equipment provided for use during the Work is:

- suitable for its intended use;
- safe for use, maintained in a safe condition and where necessary inspected to ensure this remains the case (any inspection must be carried out by a competent person and records shall be available);
- Used only by people who have received adequate information, instruction and training to use the tool or equipment.
- Provided with Earth leakage circuit breaker (ELCBs) at all times when using electric power cords. Use of electrical tape for temporary repairs is prohibited.

4.0 Working at Height

Any Work undertaken where there is a risk of fall and injury is considered to be working at height.

For any Contractor Personnel working at height, Contractors shall provide fall prevention whenever possible and fall protection only when fall prevention is not practicable. Before commencing Work in a height the Contractor must obtain from BL a Permit to Work, the Permit to Work will define the requirements to be followed. Supervisor must be present at all point of time, to ensure no deviation occur during the course of work.

5.0 Fall Prevention System

Fall prevention systems (e.g. fixed guardrails, scaffolds, elevated work platforms) must provide protection for areas with open sides, including exposed floor openings.

6.0 Fall Protection Systems

Where fall protection systems are used then the Contractor must ensure the following is applied:

- i. Only approved full body harness and two shock-absorbing lanyards are used,
- ii. Prior establishment of a rescue plan for the immediate rescue of an employee in the event they experience a fall while using the system,
- iii. Anchorage points must be at waist level or higher; and capable of supporting at least the attached weight,
- iv. Lifeline systems must be approved by BL before use.
- v. Use of ISI marked industrial helmet at all point of time.

7.0 Scaffolding

All scaffolds shall subject to a documented inspection by a competent person and clearly marked prior to use. The footings or anchorage for scaffolds shall be sound, rigid and capable of carrying the maximum intended load without settling or displacement. All scaffolding materials should be of MS tubular type.

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Guardrails and toe-boards shall be installed on all open sides and ends of scaffold platforms. Scaffolds shall be provided with an access ladder or equivalent safe access. Contractor Personnel shall not climb or work from scaffold handrails, mid-rails or brace members.

8.0 Stairways and Ladders

Ladders should only be used for light duty, short-term work or access in line with the below and the Site Requirements.

- a. Fabricated ladders are prohibited.
- b. Ladders will be secured to keep them from shifting, slipping, being knocked or blown over.
- c. Ladders will never be tied to facility services piping, conduits, or ventilation ducting.
- d. Ladders will be lowered and securely stored at the end of each workday.
- e. Ladders shall be maintained free of oil, grease and other slipping hazards
- f. Ladders will be visually inspected by a competent person and approved for use before being put into service. Each user shall inspect ladders visually before using.
- g. Ladders with structural defects shall be tagged "Do Not Use," immediately taken out of service, and removed from the Site by the end of the day.

9.0 Roof Work/Access

Roof work and access to roofs must not be undertaken without prior authorization from BL.

10.0 Overhead Work

A secure exclusion zone shall be maintained by Contractor below overhead work to prevent access. It is forbidden to work beneath a suspended load.

11.0 Lifting Operations

Cranes and Hoisting Equipment

Contractors shall operate and maintain cranes and hoisting equipment in accordance with manufacturers' specifications and legal requirements.

Only Contractor Personnel trained in the use of cranes and hoists are permitted to use them.

Lifting Equipment and Accessories

All lifting equipment / accessories e.g., slings, chains, webbing, chain blocks, winches, jacks etc. shall be indicated with their safe working load have an identification number visible on the unit and be inspected and tested in accordance with legal requirements.

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Damaged equipment / accessories and equipment shall be tagged “out of use” and immediately removed from Site.

12.0 Lockout Tag out (“LOTO”)

Prior to performing work on machines or equipment, the Contractor shall ensure that it is familiar with LOTO and Permit to Work procedures and that all of its affected Contractor Personnel receive the necessary training.

13.0 Barricades

Floor openings, stairwells, platforms and walkways, and trenching where a person can fall any distance shall be adequately barricaded and where necessary, well lit. Where there is a risk of injury from a fall then rigid barriers must be used.

Barricades must also be used to prevent personnel entering an area where risk of injury is high e.g., during overhead work activity or electrical testing etc. Such barricading must provide clear visual warning.

14.0 Compressed Gas Cylinders

Gas cylinder shall be securely stored and transported, and identified and used in line with the local requirements. Hose lines shall be inspected and tested for leaks in line with local requirements. Flash back arrestor to be used to prevent any explosion due to back fire.

15.0 Electrical Safety

Prior to undertaking any work on live electrical equipment the Contractor must obtain a Permit to Work from BL. Where ever possible live work should be avoided. Any control measures highlighted shall be implemented prior to work commencing.

The below measures will be taken:

- a) Work practices must protect against direct or indirect body contact by means of tools or materials and be suitable for work conditions and the exposed voltage level.
- b) Energized panels will be closed after normal working hours and whenever they are unattended. Temporary wiring will be de-energized when not in use.
- c) Only qualified electrical Contractor Personnel may enter substations and/or transformer and only after being specifically authorized by BL.

16.0 Hot Works

A Permit to Work must be obtained from BL prior to any hot works (welding, grinding, open flame work). Suitable fire extinguishing equipment shall be immediately available. Objects to be welded, cut or heated shall be moved to a designated safe location, or, if they cannot be readily moved, all movable fire hazards in the vicinity shall be taken to a safe place. Personnel working around or below the hot works shall be protected from falling or flying objects.

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Prior to the use of temporary propane or resistance heating devices approval must be obtained from BL.

17.0 Trenching, Excavating, Drilling and Concreting

A Permit to Work must be obtained from BL and all underground lines, equipment and electrical cables shall be identified and located prior to beginning the work. The Contractor shall assign a competent Contractor Personnel to all trenching and excavation work.

Safe means of access and egress shall be located in trench excavations. Daily inspections shall be conducted by a competent Contractor Personnel for evidence of a situation that could result in possible cave-ins, indications of failure of protective systems or other hazardous conditions. Physical barriers shall be placed around or over trenches and excavations. Flashing light barriers shall be provided at night.

18.0 Environmental Requirements

Waste Management

The Contractor is responsible to remove any waste generated by the work being done on the Site. The Contractor must dispose of the waste in line with the relevant local legislative requirements. The waste disposal route shall be documented and made available for BL to review at any time and may be subject to BL's prior approval.

Wastes (includes rinse from washing of equipment, PPE, tools, etc) are not to be poured into sinks, drains, toilets, or storm sewers, or onto the ground. Solid or liquid wastes that are hazardous or regulated in any way are not to be disposed of in general site waste receptacles.

Spills

The Contractor is responsible for the provision of adequate spill kits/protection and the clean-up and disposal costs arising from such spills.

19.0 Emissions

The Contractor shall identify and quantify any emission sources associated with the Works. The control measures associated with these emission shall be subject to the approval of BL. Emissions include but are not limited to noise, dust, fumes, vapours.

For Balmer Lawrie & Co. Ltd

Manager (Purchase)

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Annexure – D

Scope of Work & Price Schedule

- (1) It may kindly be noted that the quantity mentioned in price schedule are notional only, the Payment to the vendor shall be made on the basis of actual quantity / measurement (as the case may be) to complete the said item/head.
- (2) This tender job is to supply miscellaneous materials, fixing and fabrication (If require).
- (3) The bidders MUST visit the site and understand the nature of the various jobs in details before quoting price.
- (4) The loading/ unloading of the items supplied (brought in) or shifting of scrap to scrap yard will be arranged by the contractor at their own cost.
- (5) Vendors should supply any material like Roof sheet/ valley gutter material/other items as specified in price schedule. Deviation should not be acceptable.
- (6) Procedure of execution of proposed work, following work procedure has to be adopted to complete the job:-
 - 6.1 Putting required Life Protecting Netting System under the identified work site.
 - 6.2 Dismantling of roof sheets of required area & shifted to scrap yard.
 - 6.3 Dismantling, removing of old damage Valley Gutter & shifted to scrap yard.
 - 6.4 Painting of existing Purlin & adjacent structure, valley gutter and its base as mention in Price schedule.
 - 6.5 Installation and fixing of new supplied 'GI box gutter with double splay' (as existing shape).
 - 6.6 Fixing of newly supplied roof sheet and leave the system in order to make the related shed/area as 'COMPLETE WATER PROOF'.
 - 6.7 Handing over the site to "Site Engineer-in-charge" of BL to the satisfaction of executed work, after Removing all generated 'debris' and placed life protecting netting system, properly.

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Annexure – D

Bidder's company:.....Offer No.:.....Date:.....

Price Schedule For Supply of Misc. Material for Repairing & Replacement of Damaged roof sheet & Valley gutter, Dismantling of existing Damage roof sheets & valley gutter etc. for Oil plant

Item no.	Description of Items	Qty	Unit	Rate (in Rs)	Amount (in Rs)
1	Supply and fixing of trapezoidal profiled Pre-painted galvalume steel(PPGL) Aluminium-Zinc-Silicon colour coated alloy steel for roofing, wall and roof edge cladding(300mm x300mm) of 0.50mm TCT (total coated thickness) of approved profile and colour , as per technical specification for the shed and canopy in all respects with all ridge, trims, girt, flashing etc. made out of same material of pre-coated plain sheets. Measurement shall be made on the basis of actual area of sheeting material erected, including all labour, tools, materials, equipment's, scaffolding etc., complete. Make: JSW / TATA / ESSAR.	950	SqM		
2	Supply & Fixing of "GI Box Gutter With Double Splay" (as per existing design with 13 gauge GI sheet) for valley gutter. Gutter dimension – 350 mm (h) x 200mm (base width) x 350mm (h). Gutter consist of approx. 6nos of fabricated drain point with 100mm dia. metal pipe and minimum 150-200mm length	100	M		
3	Supply & Fixing of downpipes (UPVC pipe) connected to valley gutters with all accessories/fittings (in line with existing damaged downpipes).	6	Set		
4	After Removal of dust, grease, dirt, loosely adhering paint with wire brush, scraper, emery paper, cleaning with cloth etc. apply 2 coats of Red-oxide Primer and 2 coats of Finish paint at roof top. Whole surface of existing shed purlin, Gutter base structure, new gutter etc. as required, the total surface area around 650 Sqm. Free issued items: Only paints & thinner.	1	LS		
5	Supply & Fixing of Turbo Ventilator with Poly Carbonate base plate, SS fan, 21" dia fan ventilator.	8	Nos		

Signature with official stamp



Balmer Lawrie & Co. Ltd.

(G & L- Silvassa)

(A government of India Enterprise)

Survey No. 201/1, Sayli, Sayli-Rakholi Road, Silvassa-396230 (D&NH).

Phone- 9099084731, 9099084732: Extn 60, E-mail: srivastava.sk@balmerlawrie.com

6	Self-Drilling fasteners for roofing & Wall cladding(if require during execution) with Hex flange head, fully threaded, Desk true blue EPDM washer, rust shield coating, drill capacity 12mm. (Make: Simpson Strong-Tie/ Roofix) Size as mentioned in below-				
6.1	12G-24TPI x 32mm	500	Nos		
6.2	12G-24TPI x 65mm	2000	Nos		
7.0	Supply of Enamel Paint, Smoke Grey. Make: Asian paints(Apcolite), Berger(High Gloss).	80	Litrs		
8.0	Supply of Metal Primer, Red oxide. Make: Asian paints/ Berger	80	Litrs		
9.0	Thinner (Same make with paint)	60	Litrs		
8.0	Ancillary Job				
8.1	Dismantling of existing damage roof sheet, Turbo Ventilator and valley gutter with proper arrangement and shifting the material at scrap yard inside the plant premises, accumulate and store the scrape material those are generated during work execution, to be shifted at scrap yard on day to day basis. The job is including all kind of tools tackles, man power, proper safety arrangement, PPEs etc. Roof sheet around 900 Sqm and Valley gutter around 90 running meter.	1	LS		
a.	Sub Total				
b.	Freight (Including Loading unloading and delivery at our G&L Silvassa plant)				
c.	GST @.....%				
d.	Total				

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Procedure for Bid Submission

The bidder should submit their response through bid submission to the tender on e-Procurement platform at <https://balmerlawrie.eproc.in> by following the procedure given below. The bidder would be required to register on the e-procurement <https://balmerlawrie.eproc.in> and submit their bids online. No offline bids/email/fax/envelop/hard copy would be entertained by the Tender Inviting Authority. The bidders should submit Their eligibility and qualification documents, Technical bid, financial bid etc., in the standard formats prescribed in the Tender documents displayed in procurement web site. The bidders should upload the scanned copies of all the relevant certificates, documents etc., in support of their eligibility criteria/technical bids in the e-Procurement web site. However, bulky documents need not be scanned and uploaded but physical copy of the same should be sent to the Tender Inviting Authority office before the tender opening date. The bidder should sign on the statements, documents, certificates, uploaded by him, owning responsibility for their correctness/authenticity.

Registration with eProcurement platform:

For registration and online bid submission bidders may contact HELP DESK of M/s C1India Pvt., Ltd., or they can register themselves online by logging in to the website <https://balmerlawrie.eproc.in>

Digital Certificate authentication:

The bidder shall authenticate the bid with his Digital Certificate for submitting the bid electronically on eProcurement platform and the bids not authenticated by digital certificate of the bidder will not be accepted on the eProcurement platform. All the bidders who do not have Digital Certificates need to obtain Digital Certificate.

They may contact Help Desk of [C1 India Pvt Ltd.](#)

<u>Contact Person (Monday to Friday)</u>	<u>E-Mail ID</u>	<u>Tel. No.</u>
Mr.Tirtha Das (Kolkata)	tirtha.das@c1india.com	9163254290
Mr.Partha Ghosh (Kolkata)	partha.ghosh@c1india.com	8811093299
Ms. Ujwala Shimpi (Mumbai)	ujwala.shimpi@c1india.com	022-66865608
Helpdesk Support (Kolkata)		8017272644

Address: M/s C1 India Pvt Ltd., C104, Sector – 2, Noida 201 301.

You may also get in touch with their Representative Mr. Ritabrata Chakraborty [e-mail id: ritabrata.chakraborty@c1india.com, Cell No. 09748708094 alternately you may contact Mr. Ujjal Mitra [07702669806], or Mr. Rajesh Kumar – 09650465143].

Bid Submission Acknowledgement:

The user should complete all the processes and steps required for bid submission. The successful bid submission can be ascertained once acknowledgement is given by the system through bid submission number after completing all the processes and steps. Tender Inviting Authority and C1 India Pvt. Ltd. should not be responsible

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for incomplete bid submission by users. Users may also note that the incomplete bids should not be saved by the system and are not available for the Tender Inviting Authority for processing.

Before uploading scanned documents, the bidders should sign on all the statements, documents, certificates uploaded by him, owning responsibility for their correctness / authenticity.

All the bidders who do not have Digital Certificates need to obtain Digital Certificate. They may contact Help Desk of C1 India Pvt Ltd.

Submission of Hard copies:

The bidders are requested to submit the demand drafts towards EMD along with other documents as required, to the Tender Inviting Authority on or before opening of due date. Under no circumstances Hard copy of Price Bid should be sent. The bidder should furnish the original DD and other documents either in person or through courier or by post and the receipt of the same within the stipulated time should be the responsibility of bidder. BL should not take any responsibility for any delay or non-receipt of said documents. If any of the documents furnished by the bidder is found to be false / fabricated, the bidder is liable for black listing, forfeiture of the EMD, cancellation of work and criminal prosecution.

Corrigendum to tender:

The bidder has to keep track of any changes by viewing the addendum / Corrigendum's issued by the Tender Inviting Authority on time-to- time basis in the E-Procurement platform. The Company calling for tenders should not be responsible for any claims/problems arising out of this.

Disclaimer Clause:

The Company (Balmer Lawrie & Co. Ltd.) nor the service provider (C1 India Pvt. Ltd.) is responsible for any failure of submission of bids due to failure of internet or other connectivity problems or reasons thereof.

The company reserves the right to accept or reject any or all offers without assigning any cause. Incomplete offers are liable to be rejected.

Price bid over email/fax or in sealed bid are not acceptable and bidder has to quote the price on our e-procurement portal only.

Signature with official stamp