



**Balmer Lawrie & Co. Ltd.**  
**Refinery & Oilfield Services**  
**NOTICE INVITING TENDER**

ROFS/2K19/02/ENQ/20  
25<sup>th</sup> February, 2020

**Due Date: 03.03.2020 at 16:00 Hours**  
**Date & Time of Opening : 03.03.2020 at 17:00 Hours**

Balmer Lawrie & Co. Ltd. (BL) invites sealed offers from experienced bidders in prescribed form for Loading, Unloading and Shifting of plant & machinery within Barauni Refinery of Indian Oil Corporation Limited (IOCL) as per the following terms & conditions:

**1.0 Scope of Work:**

Sl. No.	Scope of Work	Material
1.0	Shifting of following Plant & Machinery involving Loading, Transportation and Unloading from Crude Tank No. T-240 to T-236 and from T-238 to T-236 and few loose items from T-240 to BL Lagoon site inside IOCL, Barauni Refinery with arrangement of 2 Nos. Hydras and 2 Nos. 20" Open Dalah/Trailer, required Manpower along with required PPE as per direction of BL Site In charge.	MS Rectangular Tank - Qty: 4 nos from Tank T-240 to T-236 and 2 nos from T-238- T-236, Cables, Screw pumps, etc from T-240 to BL Lagoon site
2.0	Collection of free issued M.S. scrap plates from various places of IOCL Barauni (in Phases) Refinery premises as it where is basis, transporting unloading and placement of the same near Tank no. 240 Crane. Laying the collected M.S. Plates with the help of necessary tools and tackles, suiting the requirement of movement of loaded truck, trailer, hydra etc.	12 Pcs.(approx.) MS Scrap Plates of sizes 4.0 x 2.0 Mtr.]
3.0	Loading of following materials on 40ft trailer by using 2 nos hydras and required skilled manpower. Scope of work includes required PPE and preparation of entry and exist gate passes. Scope of work also includes assistance in getting clearance from IOCL's various departments for carrying out this job.	Decanter Module- Qty: 1 No Decanter Oil Tank & Module – VI, Qty:1 No  Electrical Module- Qty:1 No Office Module- Qty:1No  Loose Materials – Screw Pumps, Centrifugal Pumps, Derik Assembly, Air Compressor, with Motor, Cable Drums, Electrical Panel, Hyd. Power Packs, Pipes of 6m length, Hyd. Oil, Hoses, fittings & other misc. items: Lot
4.0	Removal of following items from MS Tanks which are presently lying inside the Tank dyke of T-240 and shifting of same to out side of Dyke area nearer to adjacent road	Loose items: SS Hoses, Pipes of 6 mtrs length, Cables, Vic fittings, Various Pipe fittings and other Misc. items.

## **2.0 Pre-qualification**

Bidders must submit the following pre-qualification documents along with their offers:

- (i) Order/completion certificate for similar nature of jobs i.e. shifting or transportation of equipment/Mechanical maintenance work.
- (ii) PAN Card
- (iii) Goods & Services Tax Registration Certificate

## **3.0 Scope of Work & Responsibility of the Bidders**

3.1 Bidders may visit the Refinery to assess the entire scope of work with prior intimation to our site in- charge at the following address:

Indian Oil Corporation Limited  
P.O. – Barauni Oil Refinery  
Dist : Begusarai, Bihar – 851114  
Site In-charge : Mr. Amit Mallick, Mobile No. 9162840750

- 3.2 The driver of each vehicle (Truck & Trailer) should be accompanied with helper.
- 3.3 Arranging entry and exit passes for men and vehicles are the responsibility of the bidder.
- 3.4 Loading & unloading of material shall be carried out in a safe manner and all the materials will have to be properly secured with the vehicles to the satisfaction of Balmer Lawrie's personnel so as to eliminate possibilities of any damage and overturning during transit.
- 3.5 Placement and positioning of plant & machinery in the plant/dyke shall be made through suitable capacity of hydra/crane as required.
- 3.6 Necessary co-ordination with all concerned viz. Balmer Lawrie, IOCL and CISF for carrying out the material loading & unloading shall be the responsibility of the bidder so that, the loading/unloading is carried out smoothly and without undue delay.
- 3.7 Bidders should quote lump sum rate for each internal shifting based on above scope. The rate will be fixed irrespective of duration of shifting.
- 3.8 The order will be placed on strict understanding that the bidder has indemnified Balmer Lawrie & Co. Ltd. against any government action on them or their vehicles or drivers while on our duty.
- 3.9 Our decision will be final in the event of any dispute.
- 3.10 The vendor must keep Balmer Lawrie & Co. Ltd. fully absolved from all legal responsibilities arising out of any accident, injury, death etc. to his staff / labourers involved in the operation.
- 3.11 Rates should be valid for acceptance for a period of 90 days from the due date.

- 3.12 Rates quoted should be firm and no escalation, whatsoever, will be granted within the contract period.
- 3.13 Bidders should strictly adhere safety norms of the Refinery and drivers of the vehicles should have the following documents:
- a) Registration Certificate (RC) book of the Vehicle.
  - b) Valid Fitness Certificate of the Vehicle
  - c) Valid Insurance Policy of the Vehicle
  - d) Driving License of the Driver
  - e) Valid Pollution Control Certificate of the Vehicle
  - f) Any Photo Identify of the Helper/Khalasi accompanying the drive
  - g) Vehicles should have Fire Arrester, Fire Cylinder and stepney

In absence of any of the above documents, the vehicles will not be allowed inside the Refinery.

#### **4.0 Completion Schedule**

Loading, Unloading and Internal shifting should be completed within 7 (seven) days from the date of intimation.

#### **5.0 Penalty**

Penalty @ 1% of the basic value of each shifting per day or part thereof subject to a maximum of 5% shall be levied for delay in completion of work. Any damage to our plant & machinery shall be recovered from the bill unless such damage is compensated by our insurer.

#### **6.0 Transit Insurance**

The plant & machinery owned by Balmer Lawrie are covered with requisite insurance.

#### **7.0 Goods & Service Tax (GST)**

Payment of GST shall be extra and paid as per statute. The current rate is 18%. Balmer Lawrie's Bihar GST No. is : 10AABCB0984E1ZA..

#### **8.0 Incidental Charges**

All incidental charges, if any, shall be under bidder's scope.

#### **9.0 Billing Address**

Balmer Lawrie & Co. Ltd.  
10, Abhisek Plaza  
Exhibition Road, Patna – 800001, Bihar

## 10.0 Payment Terms

Payment will be released on submission of bill duly certified by our site in-charge after successful completion of each internal shifting job.

## 11.0 Tender Submission

The detailed offer enclosing requisite documents as stipulated above must reach the office of

**Manager (Commercial)**  
**Balmer Lawrie & Co. Ltd.**  
**Refinery & Oilfield Services**  
**21, Netaji Subhas Road**  
**Kolkata 700 001**

superscribing the tender no., subject and the due date on the envelope.

In case of any clarification/confirmation, please contact at

Ph : 033 2222 5706

Cell : 9433092888

e-mail : biswas.s@balmerlawrie.com

for **Balmer Lawrie & Co. Ltd.**

**(A Bandyopadhyay)**  
**Head (ROFS)**

**Balmer Lawrie & Co. Ltd.**  
**Refinery & Oil Field Services**  
**PRICE SCHEDULE**

**Tender No. : ROFS/2K19/02/ENQ/20**

**Date: 25.02.2020 Due Date: 03.03.2020 at 16:00 Hours**

Sl. No.	Description	Quantity	Lumpsum Amount (Rs)
1.0	Shifting of following Plant & Machinery involving Loading, Transportation and Unloading from Crude Tank No. T-240 to T-236 and from T-238 to T-236 and few loose items from T-240 to BL Lagoon site inside IOCL, Barauni Refinery with arrangement of 2 Nos. Hydras and 2 Nos. 20" Open Dalah/Trailer, required Manpower along with required PPE as per direction of BL Site In charge.	LS	
1.1	MS Rectangular Tank - Qty: 4 nos from Tank T-240 to T-236 and 2 nos from T-238- T-236, Cables, Screw pumps, etc from T-240 to BL Lagoon site		
2.0	Collection of free issued M.S. scrap plates [12 Pcs.(approx.) of sizes 4.0 x 2.0 Mtr.] from various places of IOCL Barauni Refinery premises as it where is basis, transporting unloading and placement of the same near Tank no. 240 Crane. Bidder may please note that issuance of free scrap plates will be taken place in phases from IOCL end. Hydra, truck/ tractor trolley etc will require to be deployed accordingly. Laying the collected M.S. Plates with the help of necessary tools and tackles, suiting the requirement of movement of loaded truck, trailer, hydra etc.	LS	
3.0	Loading of following materials on 40ft trailer by using 2 nos hydras and required skilled manpower. Scope of work includes required PPE and preparation of entry and exist gate passes. Scope work also includes assistance in getting clearance from IOCL's various departments for carrying out this job.	LS	
3.1	Decanter Module- Qty: 1 No		
3.2	Decanter Oil Tank & Module – VI, Qty:1 No		
3.3	Electrical Module- Qty:1 No		
3.4	Office Module- Qty:1No		
3.5	Loose Materials – Screw Pumps, Centrifugal Pumps, Derik Assembly, Air Compressor, with Motor, Cable Drums, Electrical Panel, Hyd. Power Packs, Pipes of 6m length, Hyd. Oil, Hoses, fittings & other misc. items: Lot		
4.0	Removal of following items from MS Tanks which are presently lying inside the Tank dyke of T-240 and shifting of same to out side of Dyke area nearer to adjacent road	LS	
4.1	Loose items: SS Hoses, Pipes of 6 mtrs length, Cables, Vic fittings, Various Pipe fittings and other Misc. items.		
5.0	Basic Price		
6.0	GST @ _____% SAC : _____		
7.0	Total		