

BALMER LAWRIE & CO. LTD.  
SBU : GREASES & LUBRICANTS  
P-43 HIDE ROAD EXTENSION  
KOLKATA 700088  
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TENDER ENQUIRY

Tender No. GLK/TE19/339

Dt. 20.02.2020

M/s.....

.....

Dear Sirs

Please arrange to send your sealed competitive offer for supply of the following items [fax/e mail offer not accepted].

- |                             |                            |
|-----------------------------|----------------------------|
| A] Ethyl Alcohol make China | = 500 ml x 500 bottles     |
| B] Hexane Commercial        | = 100 Ltrs                 |
| C] Trichloroethylene        | = 5000 ML                  |
| D] n-Heptane                | = 2 Pc [minimum pack size] |

Please quoted your rate as per above specn/unit.

Payment : 30 days from the date of receipt of material.

Delivery schedule: Please note that the above items shall have to be delivered at the Plant within 1-2 days from the date of placement of call up.

Your offer should be **on door delivery basis** clearly specifying Basic price, GST percentage, Material HSN code 8 digits, Company GST registration,, delivery period, packing size, if any, etc.

***The vendor should compulsorily follow all the provisions of GST Law and in the event of any default of complying with any of the provisions of the GST Law, Balmer Lawrie would exercise the right for non-payment / withholding payment / black listing the vendor***

You may inspect the sample on any working day between 10 AM to 4 PM before due date at Quality Assurance Deptt. [Sri Soumyadip Dutta].

## **Provisions for Micro , Small and Medium Enterprises ( MSME ) :**

- a) Qualification Criterion: MSME vendor must confirm that UAM No has been uploaded on CPPP website as required by Ministry's circular no F:No21(17) / 2016 dated 06.04.18 for qualifying to be considered as MSME vendor under this tender. The MSME registration to specify manufacturing / service of the tender item(s).
- b) Registered MSME vendors shall be exempted from need to furnish EMD, subject to their submission of registration details. Declaration of Udyog Aadhar Memorandum [UAM Number] number by the MSME vendors on Central Public Procurement Portal [CPPP] is mandatory to qualify for availing the benefits as per Public Procurement Policy for MSMEs.
- c) Preference for Price Quotation in tenders : Participating Micro and Small Enterprises quoting price within price band of L1+15%, will qualify to supply a portion of requirement by bringing down price to L1 price in a situation where L1 price is from someone other than a Micro and Small Enterprises. Such Micro and Small Enterprises shall be allowed to supply 25 per cent of total tendered quantity for the grade at the respective plants subject to operational viability as considered appropriate by tendering authority. It may be further noted that if more than one such duly qualified MSME bidder matches non-MSME L1 price, 25% of the tender quantity will be equally split between the L1 matching MSMEs. If more than one MSME bidder has quoted in afore-said price band, number of such bidders will be intimated by tenderer to MSME bidders when seeking their acceptance to match L1 bid."

Your offer superscribing the above reference number should reach us in **sealed envelope Latest by 29.02.2020.**

Thanking you,

Yours faithfully,  
f/Balmer Lawrie & Co. Ltd.

Suranjan Ghosh